

【Supplementary Notes】

To Students Enrolled in the College of Arts and Sciences

Learn, Live and Intern in China (LLIC) Program at The University of Hong Kong (2015)

If you are interested in participating in the program, please make sure to submit the necessary application items directly to **the International Exchange Group, International Affairs Division** by the deadline.

【Application Documents】

GO Global website:

<http://www.u-tokyo.ac.jp/ja/administration/go-global/program/lic.html>

You may download the necessary documents from the above link.

【Application Deadline】

No later than 17:00 on Thursday, January 29, 2015

【Submit Application to】

The International Exchange Group, International Affairs Division
(Kadokawa Hongo Bldg. 2F)

(1) Data files: studyabroad@ml.adm.u-tokyo.ac.jp

(2) Paper based application documents:

The International Exchange Group, International Affairs Division

The University of Tokyo

5-24-5 Kadokawa Hongo Building, 2F

Hongo, Bunkyo-ku, Tokyo 113-0033

<Map> *No. 29 on the map

http://www.u-tokyo.ac.jp/en/about/documents/Hongo_CampusMap_E.pdf

※ On-line Application must be completed through the webpage of the University of Hong Kong.

<http://www.als.hku.hk/lic/application.php>

【Contact Information】

① For inquiries regarding the scholarship or the application procedures:

International Exchange Group, International Affairs Division (University Head Office)

E-mail: studyabroad@ml.adm.u-tokyo.ac.jp

When you send an e-mail to the office, please write the title of the e-mail, your name, affiliation, year, and phone number.)

- ② For inquiries regarding the academic matters:
Office of your faculty/college/graduate school enrolled at the time of study abroad
Office list of each faculty/college/graduate school
<http://www.u-tokyo.ac.jp/ja/administration/go-global/contacts/inquiry.html>
- ③ For inquiries regarding the program details:
The person in charge of the program at the University of Hong Kong
<http://www.als.hku.hk/llic/contact.php>

【Important Notes】

- Please read the Application Guidelines carefully to prepare your application documents correctly.
- In order to receive necessary information regarding academic issues while studying abroad, please visit the department/faculty with which you will be affiliated during your study-abroad period. Ask the designated coordinator for your department/faculty for his/her signature and/or seal on your application form.
 - ※ The 2nd year students must visit the department/faculty with which they will be affiliated from their 3rd year.
- Cases in which you cannot attend classes at the University of Tokyo for a specified period will be handled by the affiliated faculty.
 - For Junior Division (1st and 2nd year) students:

The College of Arts and Sciences Junior Division will mark students as “absent,” if they participate in this study abroad program which clash with required classes and/or examinations. Please be aware that the Faculty will NOT grant special treatment to students. Furthermore, absence due to participation in this program is not considered a valid reason when applying for an exam re-sit.
 - For Senior Division (3rd and 4th year) students in the College of Arts and Sciences:

In principle, no special treatment will be given to students participating in this program.
Please consult with the head of your course if you have individual circumstances.
- When filling out the Grading Coefficient Calculation Table, please use your Academic Transcript, or Academic Record which is issued from the Automatic Issuing Machine on the first floor of the Administration Building. (The Grade Report available on the U-Task website cannot be used for this purpose.)