

## 【Supplementary Notes】

To Students Enrolled in the College of Arts and Sciences / Graduate School of Arts and Sciences

### 2015 Summer Study Abroad Programs with Scholarships (IARU Global Summer Program, Summer Programs / Language Programs at Overseas Universities, etc.)

If you are interested in participating in the program, please make sure to submit the necessary application items by the deadline.

#### 【Application Documents】

GO Global website:

<http://www.u-tokyo.ac.jp/ja/administration/go-global/program/sp2015.html>

You may download the necessary documents from the above link.

#### 【Application Deadline】

**No later than 16:30 on Tuesday, February 10, 2015**

#### 【Submit Application to】

- For items to be submitted on paper-based:
  - International Student Section, Academic Affairs Division (Administration Bldg. 1F)
- For items to be submitted by e-mail:
  - [ryugakusei-g@adm.c.u-tokyo.ac.jp](mailto:ryugakusei-g@adm.c.u-tokyo.ac.jp)

#### 【Contact Information】

- ① For inquiries regarding the program details:  
International Center Komaba Office (21 KOMCEE West B1F)  
E-mail: [ickomaba@global.c.u-tokyo.ac.jp](mailto:ickomaba@global.c.u-tokyo.ac.jp)
- ② For inquiries regarding the application procedures:  
International Student Section, Academic Affairs Division  
E-mail: [ryugakusei-g@adm.c.u-tokyo.ac.jp](mailto:ryugakusei-g@adm.c.u-tokyo.ac.jp)
- ③ For inquiries regarding the academic matters:  
Office of your faculty/college/graduate school enrolled at the time of study abroad  
Office list of each faculty/college/graduate school  
<http://www.u-tokyo.ac.jp/ja/administration/go-global/contacts/inquiry.html>

④ For other inquiries:

International Exchange Group, International Affairs Division (University Head Office)

E-mail: [intex-ut@ml.adm.u-tokyo.ac.jp](mailto:intex-ut@ml.adm.u-tokyo.ac.jp)

**【Important Notes】**

- Please read the Application Guidelines carefully to determine your eligibility and take care in preparing your application documents correctly.
- Each program has different eligibility requirements, conditions (including language requirements), enrollment fees, and scholarship amounts, etc.. Please check the details on the form entitled 「プログラム基本情報一覧」 (Basic Information on Partner Universities).
- Please prepare all documents on A4 size paper, clip them together, and submit. Do not staple.
- When filling out the Grading Coefficient Calculation Table, please use your Academic Transcript, or Academic Record which is issued from the Automatic Issuing Machine on the first floor of the Administration Building. (The Grade Report available on the U-Task website cannot be used for this purpose.)
- In order to receive necessary information regarding academic issues while studying abroad, please visit the department/faculty with which you will be affiliated during your study-abroad period. Check the schedule for classes and exams during the semester before you submit the application for a Summer Study Abroad Program to make sure that there are no conflicts. Ask the designated coordinator for your department/faculty for his/her signature and/or seal on your application form. (We will not accept your application form without this signature and/or seal.)
- Cases in which you cannot attend classes at the University of Tokyo for a specified period will be handled by the affiliated faculty.

For Junior Division (1st and 2nd year) students:

The College of Arts and Sciences Junior Division will mark students as “absent,” if they participate in summer programs which clash with required classes and/or examinations. Please be aware that the Faculty will NOT grant special treatment to students. Furthermore, absence due to participation in a summer program abroad is not considered a valid reason when applying for an exam re-sit.

For Senior Division (3<sup>rd</sup> and 4<sup>th</sup> year) students in the College of Arts and Sciences:

In principle, no special treatment will be given to students participating in Summer Study Abroad programs. Please consult with the head of your course if you have individual circumstances.

※For program details, please visit the International Center Komaba Office located in the basement of 21 KOMCEE West.