

Updated February 3, 2023

Special Measures for Enrollment Status

Concerning COVID-19 [AY2023]

The following special measures have been implemented for students who have been adversely affected by the COVID-19 pandemic in the academic year 2023. If you wish to apply for any one of the following special measures (1) to (2), please obtain the necessary application documents and submit the completed documents to PEAK/GPEAK Section by the submission deadline below.

- (1) Special Measure for Extension of Enrollment Period for those who are expected to exceed the period of enrollment by the time of completion of the program.

[Applies to] Students who were expected to complete their studies in March 2023 or in the fall of 2023 but were unable to complete due to the effects of the COVID-19 and who had been enrolled as graduate students in the academic year 2020.

The extension of the period of enrollment may be granted only in cases where students who (are unable to complete their studies due to interruption of studies or research, etc., and expect to exceed the official length of enrollment (master's course: 3 years, doctoral course: 5 years) before completing their studies) **applied for the extension and approved during the academic year 2021 as being due to the effects of COVID-19.**

Required Documents

- Application for Extension of Period of Enrollment under Special Measures [prescribed form for special measures: See below.] *State the expected year and month of completion.
- Written statement from your supervisor (Prescribed format: See below.) *State the expected year and month of completion.

※1 The applicant must have applied for the procedures for future special measures and have them approved by the end of AY2021.

※2 Special Tuition Wavier will NOT be accompanied to above Extension so that please note that tuition fee will be charged.

※3 The possible period of above Extension is until the end of the AY 2023.

(2) Leave of Absence

[Applies to] All current students

Any reasons related to the impact of COVID-19 is as eligibility for taking a leave of absence.

The period of this special leave of absence will not count towards the total amount of time that you can take a leave of absence (Master: 2 years, Ph.D.: 3 years).

Note: The available period for the special leave is **until March 2024** (the end of the AY 2023).

Required Documents

- Request for Leave of Absence

(The form is available at online at: [Leave of Absence, Resumption of Studies - Graduate School - The University of Tokyo, Komaba \(u-tokyo.ac.jp\)](https://www.u-tokyo.ac.jp/en/graduate/school/leave-of-absence-resumption-of-studies))

- Attached document required for Leave of Absence
- Written statement from your supervisor (Prescribed format: See below.)

[Submission Deadline] (strictly observed)

February 17 (Fri), 2023

Regarding (2), please submit one month prior to the start date of the leave period if you are going to take a leave of absence after May 2023.

[Submit to] PEAK/GPEAK Section

Note: E-mail submission is also acceptable.

[Notice of Result for Special Measures]

Will be announced in March 2023.

Note: A written statement from your academic advisor is required for all the special measures.

Please first consult with your academic supervisor if you wish to apply. In addition, these special measures will apply to you only if your department, program, and the graduate school approve your application.

Statement form is available at the link below:

- [4_tokurei_ikensyo.pdf \(u-tokyo.ac.jp\)](#)

Application for Extension of Period of Enrollment under Special Measures is available at the link below:

- [1_tokurei_zaigakuencho.pdf \(u-tokyo.ac.jp\)](#)

Should you have any questions, please contact PEAK/GPEAK Section at gpeak.admin.c@gs.mail.u-tokyo.ac.jp.

February 1, 2023

PEAK/GPEAK Section