

New Graduate Teaching Assistant Recruitment

The Department of English Language in the College of Arts and Sciences is currently hiring new graduate teaching assistants (TAs) for undergraduate English courses held in Spring 2020 (S1/S2 Terms and S Semester).

Application deadline: noon, March 25 (Wed), 2020

Eligibility

Graduate students at the University of Tokyo are eligible to apply for the position of teaching assistant (TA) in the Department of English Language. English TAs must be officially enrolled in a master's or doctoral program at the university and have a good command of English.

Courses open for TA application

- 1) English for Arts and Sciences (EfAS)
- 2) Integrated Lectures: Intermediate and Advanced English courses

Both of these courses mainly cater for first- and second-year undergraduate students.

Duties and responsibilities of TA

- The period of registration runs from April 2020 to March 2021, but it is possible to register as a TA for the Spring semester only.
- Assisting instructors in and/or outside the classroom.
- Contributing to the development of teaching resources and materials.
- Facilitating the operation of the Office for English-Language Educational Support (英語教育支援室).

Working hours

Two hours per class per week. TAs may register for more than one course as long as it does not conflict with their academic schedule and research progress during the semester. The S semester/terms begin on 6 April, 2020, and the last day of class is 22 July, 2020.

Remuneration

1,300 yen per hour for master's students; 1,500 yen per hour for doctoral students

To apply

Please fill in the attached application form and send it via email to the Office for English-Language Educational Support at joshu@mail.english.c.u-tokyo.ac.jp by the deadline indicated above. If there are any questions, feel free to contact us at the above email address. We will review each application and notify successful candidates in due course.