

Updated June 17, 2022

## Special Measures for Enrollment Status and Tuition Concerning COVID-19 [AY2022]

The following special measures have been implemented for students who have been adversely affected by the COVID-19 pandemic in the academic year 2022. If you wish to apply for any one of the following special measures (1) to (3), please obtain the necessary application documents and submit the completed documents to PEAK/GPEAK Section by the submission deadline below.

### (1) Special Measure for Extension of Enrollment Period with Special Tuition Waiver

[Applies to] Students who will complete (or have already completed) their standard program duration (M.A.: 2 years, Ph.D.: 3 years) in August 2022 and were expected to graduate in August 2022. (See page 1 in Academic Handbook) 【Only for international students whose status of residence is “College student” and need consideration for not being able to stay in Japan while taking a leave】

The special measure enables students who were not able to complete the program in August 2022 because of the interruption of their studies or research due to the influence of COVID-19 to extend their enrollment period with the special tuition waiver. The period impacted by COVID-19 may be counted as the exemption period of the tuition fee for the academic year 2022. This period will be determined by your academic supervisor etc.

### Required Documents

- Notification of Extension of Enrollment Period

(The form is available at online at: [https://www.c.u-tokyo.ac.jp/eng\\_site/graduate/procedures/extension/index.html](https://www.c.u-tokyo.ac.jp/eng_site/graduate/procedures/extension/index.html))

- Statement of Reason (free format)
- Written statement from your supervisor (Prescribed format: See below.)

※Those who have previously received a tuition fee waiver due to this special measure will be eligible only if there is a new impact on them.

## (2) Special Measure for Extension of Enrollment Period with Special Tuition Waiver

[Applies to] Students who will complete (or have already completed) their standard program duration (M.A.: 2 years, Ph.D.: 3 years) in August 2022 and were expected to graduate in August 2022. (See page 1 in Academic Handbook) 【Those who do not applicable to the condition stated in (1)】

The special measure enables students who were not able to complete the program in August 2022 because of the interruption of their studies or research due to the influence of COVID-19 to extend their enrollment period with the special tuition waiver. The period impacted by COVID-19 may be counted as the exemption period of the tuition fee for the academic year 2022. This period will be determined by your academic supervisor etc.

### Required Documents

- Notification of Extension of Enrollment Period

(The form is available at online at: [https://www.c.u-tokyo.ac.jp/eng\\_site/graduate/procedures/extension/index.html](https://www.c.u-tokyo.ac.jp/eng_site/graduate/procedures/extension/index.html))

- Statement of Reason (free format)
- Written statement from your supervisor (Prescribed format: See below.)

※Those who have previously received a tuition fee waiver due to this special measure will be eligible only if there is a new impact on them.

## (3) Leave of Absence

[Applies to] All current students

Any reasons related to the impact of COVID-19 is as eligibility for taking a leave of absence. The period of this special leave of absence will not count towards the total amount of time that you can take a leave of absence (Master: 2 years, Ph.D.: 3 years).

Note: The available period for the special leave is until March 2023.

## Required Documents

- Request for Leave of Absence

(The form is available at online at: [Leave of Absence, Resumption of Studies - Graduate School - The University of Tokyo, Komaba \(u-tokyo.ac.jp\)](#))

- [Attached document required for Leave of Absence](#)

- Written statement from your supervisor (Prescribed format: See below.)

**[Submission Deadline] (strictly observed)**

**July 13 (Wed), 2022**

**Regarding (3), please submit one month prior to the start date of the leave period if you are going to take a leave of absence after November 2022.**

**[Submit to] PEAK/GPEAK Section**

Note: E-mail submission is also acceptable.

**[Notice of Result for Special Measures]**

**From late July 2022**

Note: A written statement from your academic advisor is required for all the special measures. Please first consult with your academic supervisor if you wish to apply. In addition, these special measures will apply to you only if your department, program, and the graduate school approve your application.

Statement form is available at the link below:

- [https://www.c.u-tokyo.ac.jp/graduate/daigakuinadmin/4\\_tokurei\\_ikensyo.pdf](https://www.c.u-tokyo.ac.jp/graduate/daigakuinadmin/4_tokurei_ikensyo.pdf) (PDF)

- [https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.c.u-tokyo.ac.jp%2Fgraduate%2Fdaigakuinadmin%2F4\\_tokurei\\_ikensyo.xlsx&wdOrigin=BR](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.c.u-tokyo.ac.jp%2Fgraduate%2Fdaigakuinadmin%2F4_tokurei_ikensyo.xlsx&wdOrigin=BROWSELINK)  
[OWSELINK](#) (Excel)

Should you have any questions, please contact PEAK/GPEAK Section at [gpeak.admin.c@gs.mail.u-tokyo.ac.jp](mailto:gpeak.admin.c@gs.mail.u-tokyo.ac.jp).

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PEAK/GPEAK Section