

# How to Register for Courses

## [on UTAS]

#### http://www.c.u-tokyo.ac.jp/eng\_site/zenki/

Courses > Junior Division>Course Registration

- (1) Courses you choose and register (Elective Courses)
  - Check them on your [Course Registration] screen (available from Apr. 5).
  - Click "Not registered" time slots or "Register for biweekly classes, etc." or "Register for intensive courses etc." on your [Course Registration] screen to choose and register.

#### <Registration Period>

For S Semester/S1/S2 Term <u>Apr. 16 (Mon) – 18 (Wed) 4:50</u> p.m.

#### <Correction Period>

For S Semester/S1/S2 Term Apr. 26 (Thu) – May 1 (Tue) 4:50 p.m.

- For S2 Term Apr. 26 (Thu) May 1 (Tue) 4:50 p.m., and Jun. 13 (Wed) 18 (Mon) 4:50 p.m.
  - You can change, remove and add courses in this period.
  - You cannot correct the courses requiring instructor's approval (See (1) below).

### [at the PEAK/GPEAK Section] Administration Building 1F Counter No.2

- (1) Courses Requiring Instructor's Approval (<u>Including</u> <u>Retake Classes (*Takurasu*)</u>)
- When HS III students enroll in courses for NS II students. (p.30 of the "PEAK Academic Handbook"
- Courses offered to April-entry students (p.32 of the "PEAK Academic Handbook".
  - To enroll in these courses, students must first receive the "Registration Approval Card" at the PEAK/GPEAK Section, fill in the form, receive the instructor's signature of approval, and then submit one part of the card to the instructor and the other part to the PEAK/GPEAK Section.



**Registration Approval Card** 

Courses for which you have submitted the card will be shown on your [Course Registration] screen on the UTAS within a week from the date of submission. Approval Cards are distributed from Apr. 2 (Mon).

#### Submission Period of the Approval Form (to the PEAK/GPEAK section)> For S Semester/S1 Term <u>Apr. 13 (Fri) – May 1 (Tue) 4:50 p.m.</u> For S2 Term <u>Jun. 13 (Wed) – Jun. 18 (Mon) 4:50 p.m.</u>

- Registrations, Corrections and Submissions cannot be made outside of the period.
- You cannot take the end-of-semester exam for the courses which you have not registered, and no grade will be given.

# About Specialized Courses of Pedagogy Program

If you are interested in taking Specialized Courses of Pedagogy Program which are shown on UTAS, first please visit PEAK/GPEAK Section (counter no.2) to learn more about how.

