Make-up Exams for the 2019 A Semester (A1 & A2 Term)

Make-up exams for courses offered in the A Semester will be held in late April. Courses that apply are Foreign Language courses (Japanese) and other Foundation Courses (Mathematical Sciences/Material and Life Sciences/Information). Criteria that apply are Criteria A and Criteria C. (Note: Criteria C does not apply to Foreign Language courses (Japanese).)

● Make-up Exams for Criteria A
(Those acknowledged as having been absent due to unforeseen circumstances)

A student who was absent from a Regular Exam due to illness, accidents or other unforeseen circumstances must submit “Make-up Exam (Absence) Request” as well as an official document such as a medical certificate or a traffic accident report to the PEAK/GPEAK Section, Academic Affairs Division (counter no 2). After the requests are screened, a list of students who are given permission to take the make-up exam will be posted on PEAK bulletin board.

Submission Period: April 2 (Thu) 10:00 AM~ April 6 (Mon) 4:50 PM (Strictly observed)
Submission Place: PEAK/GPEAK Section counter (counter no.2)
*No registration is required through UTAS. Note that the counter service is closed on Saturdays, Sundays and National Holidays.

● Make-up Exams for Criteria C
(Those who were absent from the Regular Exams, or received a grade of “F/Fail”)

A student who was absent from a Regular Exam or received a grade of “F/Fail” can make a request via the “Grade”→“Exam-Period Exam”→“Register for Make-Up Exams” screen after logging in to UTAS. (Select the course you want to apply to register, and click “Register” button on the screen.)

Registration Period: April 2 (Thu) 10:00 AM ~ April 6 (Mon) 4:50 PM (Strictly observed)

● Schedule

| Submission of “Make-up Exam (Absence) Request” (Criteria A) | April 2 (Thu) - 6 (Mon) 4:50PM | PEAK/GPEAK Section counter |
| Registration for Make-up Exam (Criteria C) | April 2 (Thu) - 6 (Mon) 4:50PM | UTAS |
| Announcement of Screening Results | April 13 (Mon) (provisional) | PEAK/GPEAK Section counter |
| Make-up Exam | April 22 (Wed) -24 (Fri) |

-Timetable for Make-up Exams will be announced in mid-April.
-For details about Make-up Exams, refer to the PEAK Academic Handbook p. 56.

February, 2020
PEAK/GPEAK Section