

## Guideline for Course Registration of Specialized Courses

1. Check the courses that you can register as Specialized Courses (Senmon-kamoku) from the “List of Specialized Courses”.

2. Check the syllabus on UT-mate (Not UTask-Web).

ID & Password is as same as UTask-Web.

UT-mate: <https://ut-gakumu.adm.u-tokyo.ac.jp/websys-e/campus>

※If you cannot log in to UT-mate, contact come to our counter office.

3. Click “Syllabuses”-“View Syllabuses” and search by the following methods.

①Search by course code

Course codes are on the “List of Specialized Courses.” Enter the course code and click “Display syllabus” to view the syllabus.

②Search by other searching parameters

The screenshot displays the UT-mate web interface. On the left is a navigation menu with options: Personal Data, Courses, Academic Records, Bulletin Boards, Syllabuses, and Syllabuses (Engineering). The main content area is divided into two sections, both highlighted with red boxes. The top section, titled "Select a course to view the syllabus", contains fields for "Academic year" (set to 2014), "Faculty/Graduate school offering course" (set to unspecified), and "Course code" (empty). It includes "Display syllabus" and "Clear" buttons. The bottom section, titled "If you do not know the Course code, search with the following criteria", features a "Sort by" dropdown (set to "Day of week / Period") and a "Name of teaching staff" radio button. Below these are multiple fields for "Academic year", "Faculty/Graduate school offering course", "Semester", "Keywords", "Course title", "Lecturer (kanji)", "Lecturer (kana)", "Language(s)", "Year in university", "Day of week", "Period", and "Course code" (with "From" and "To" sub-fields). It also includes a "100 results displayed per page" indicator and "Begin search" and "Clear" buttons. To the right of the red boxes, red text provides instructions: "①Search by course code" and "②Search by other searching parameters". Under ②, it says: "Select the following Faculty. Faculty/Graduate school offering course: Select 'Faculty of Arts and Sciences'. Then, click 'Begin search.' You can limit the courses by selecting 'Day of week' and 'Period' parameter."

4. Register the courses on UTask-Web for the Specialized Courses. UT-mate is just to view the syllabus information. Make sure to check the “List of Specialized Courses” for the UTask-Web Course Code.

For some courses, you need permission from the Program Director of the JEA or ES. The specific information will be announced at the S Semester Guidance on April 4 (Tue).