

## **Exemptions/ Deferred Payment of Tuition for the Summer Semester 2013**

**For Students of the College of Arts and Sciences, the Graduate School of Arts and Sciences, the Graduate School of Mathematical Sciences**

### **1. Eligibility**

**Those who are students at the Graduate School of Arts and Sciences, the Graduate School of Mathematical Sciences, the College of Arts and Sciences (excluding research students and auditing students) as of 1 April 2013, to whom one of the following applies:**

- (1) Students for whom the payment of tuition is difficult for economic reasons and who are recognised as having outstanding academic capabilities.
- (2) Students who are recognised to have extreme difficulty in paying tuition due to the death of the person responsible for payment of their school expenses within six months prior to the time of tuition payment (one year or less in the case of newly entering students) or due to damages sustained by them or the person responsible for the payment of their tuition expenses, caused by wind, flood or other natural disasters.
- (3) Students recognised as having other unavoidable circumstances.

(Students entering the Junior Division of the College of Arts and Sciences: please consult the dates and procedures listed in the Enrolment Procedures Guidelines)

### **2. Application Submission Period and Acceptance Hours**

**【Application Submission Period】** ※ Scholarship Section (Counter 7): closed on Monday 1 April, Tuesday 2 April, Saturdays, Sundays and holidays (cannot be submitted by post)

Application forms will be distributed from 12 February.

- 1) Current students (Undergraduate and Graduate students enrolled on the same course as in 2012)  
Tuesday 12 February – Friday 5 April 2013
- 2) Students proceeding to the Senior Division of the College of Arts and Sciences (newly Year 3 undergraduate students) as of April 2013  
Monday 18 March – Friday 5 April 2013
- 3) Those entering or proceeding to the Graduate Schools as of April 2013  
Enrolment registration period during March 2013, to be set by the Graduated Schools. (There will be a notification about the registration period from the Academic Affairs Division at a later date).

#### **【Acceptance (Distribution) Location】**

Scholarship Section, Student Support Division (College of Arts and Sciences etc.), Counter 7, Administration Building 1F  
Tel: 03-5454-6075 • 6076

### **3. Application Results**

All applicants will be notified of the result of their application in early July (early December for sinter semester).

In cases where tuition exemption has been granted, either the entire or half of the tuition fee will be waived, depending on the household's financial circumstances.

In cases where deferred payment has been granted, this will take the form of a deferral until the end of August, or payment in instalments until September.

(Please note, however, that with 'payment in instalments', tuition for the period before the granting of the permission will be withdrawn from the applicant's bank account in one transaction on 29 July.)

#### **4. Precautions**

(1) Undergraduate and graduate students who do not belong to the College of Arts and Sciences, Graduate School of Arts and Sciences or the Graduate School of Mathematical Sciences must submit their application to a different office.

【Contact】 Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department (Student Support Centre 1F (next to Gotenshita Memorial Arena)). Tel: 03-5841-2547 • 2548

(2) Please note that applications for tuition exemption or deferred payment will not be accepted for any reason whatsoever after the application submission deadline. Please prepare in good time, and apply early.

※ If for some reason it is not possible to assemble all the required documents during the application submission period, please consult with the Scholarship Section in advance.

(3) Payment of tuition (bank account withdrawal) by persons applying for tuition exemption or deferred payment is deferred until a decision on the application has been made. Please note, however, that eligibility will be invalidated if an applicant pays the relevant fees before a decision has been made.

(4) It is possible to submit applications for the summer and winter semester together.

※ Even when submitting applications for summer and winter semester together, applications will be considered separately for each semester. Results of the application for the summer semester will not necessarily be carried over to the winter semester. Please make sure to confirm the application result for the winter semester as well.

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18 January 2013

College of Arts and Sciences, Graduate School of Arts and Sciences, Graduate School of Mathematical Sciences