

Application Procedure Exemptions/Deferred Payment of Tuition Fee for the Second Half of AY 2022
For Students of the College of Arts and Sciences, the Graduate School of Arts and Sciences, the Graduate School of Mathematical Sciences

1. Eligibility

Those who are students at the College of Arts and Sciences, the Graduate School of Arts and Sciences, or the Graduate School of Mathematical Sciences, (excluding research students and auditing students) as of October 1, 2022, to whom one of the following applies:

- a) Students who have difficulties in paying tuition due to economic reasons and who are recognized as having outstanding academic capabilities.
- b) Students who are recognized as having extreme difficulties in paying tuition due to the following reason:
 - Damages sustained by students or the persons responsible for the payment of their school expenses caused by wind, flood or other natural disasters.
- c) Students who are recognized as having other unavoidable circumstances.

2. Application Process

【Application Period】

August 1(Mon.) - October 7 (Fri.)

【Details for application method / Down load application form】

Please download the application forms from the URL below after July 29:

https://www.u-tokyo.ac.jp/ja/admissions/tuition-fees/h01_02.html

【How to submit】

We accept applications sent through the post. Please send applications by registered mail to the address below.

〒153-8902 東京都目黒区駒場3-8-1 教養学部等学生支援課 奨学資金チーム

Please write “学費免除申請書類在中” on the envelope.

Application documents must be postmarked on or before October 7 and be arrived by October 12 at the latest.

If you wish to submit applications at the counter, we accept application documents submitted by October 7 at the latest

3. Selection Results

The result of the selection will be released around the middle of January through the UTokyo Academic affairs System (UTAS).

- If the tuition exemption has been granted, either the entire or half of the tuition fee will be waived, depending on the household's financial circumstances.
- If the deferred payment has been granted, this will take the form of a deferral until the end of February, or payment in instalments until March.

4. Application of Deferred payment

Once the application of exemption is submitted, the payment of the tuition fee will be deferred until the results are determined (the middle of January).

If you need more deferment (until the end of February), please contact us by email.

5. Precautions

(1) Undergraduate and graduate students who do not belong to the College of Arts and Sciences, Graduate School of Arts and Sciences, or the Graduate School of Mathematical Sciences must submit the applications to their faculty office. For more detailed information, please contact the office below.

【Contact】 Scholarship Team, Student Scholarship and Welfare Group, Education and Student Support Department (Student Support Center Mall floor (next to Gotenshita Memorial Arena) at Hongo Campus).
Tel: 03-5841-2547・2548

(2) Please note that applications for tuition exemption or deferred payment will not be accepted for any reason whatsoever after the deadline. Please prepare and apply well in advance.

※ If for some reason it is not possible to assemble all the required documents during the application period, please consult with the Scholarship Section in advance.

(3) For applicants outside Japan, please ask someone to act as a domestic proxy for the above mailing procedure. In this case, please also enclose a letter of proxy (form is available on our website.)

(4) It is possible to apply for tuition exemption or deferred payment for both the first and second half together during the application period for the first half. However, if the following points are applicable, it is necessary to apply again for the second half during the relevant application period.

- Cases in which the information (family, study, or household budget) provided in the application on April 1 has changed by October 1.
 - Cases where students have changed programs in September or October.
(Example: cases where the applicant completes the Master's program in September, and enters the Doctorate program in October)
 - Cases where students were expected to graduate or complete the program in September but are still enrolled beyond the program duration.
- ※ Even if applying for both the first and second half together, the selection will be made separately for each half. Selection result for the first half will not necessarily be carried over to the second half. Please confirm the application result for the second half once again.

Contact Information

Scholarship Section, Student Support Division, College of Arts and Sciences
(Counter no.7, Administration Building 1F. 10:00 a.m. - 4:00 p.m.)

※ The Administration Office is located in Komaba Campus and will be closed on Saturdays, Sundays, national holidays.

E-mail: s-shikin.c@gs.mail.u-tokyo.ac.jp

※ When sending an email, make sure to include your student ID number and name in the main message.

June 30, 2022

College of Arts and Sciences

Graduate School of Arts and Sciences

Graduate School of Mathematical Sciences