

Acceptance ONLY through the Post 【Exemption Applications】

To prevent the further spread of the novel coronavirus infection, the University of Tokyo now accepts applications for admission fees and tuition exemptions ONLY sent through the post.
We don't accept the applications at the counter.

When applying by post, please send applications to the address below using registered mail.

【Address】

College of Arts and Sciences Graduate School of Arts and Sciences Graduate School of Mathematical Sciences
〒153-8902 東京都目黒区駒場 3-8-1 教養学部等学生支援課 奨学資金チーム Please write “学費免除申請書類在中” on the envelope.

Exemptions / Deferred Payment of Admission Fee

• Application documents must be postmarked by the last day of enrollment procedures and arrive by 2 business days later. Please note that applications will not be accepted if late.

● Required documents ●

- All application documents (please download and prepare the forms from the University of Tokyo website)
- Copy of admission letter
- Two self-addressed envelopes with a JPY 84 stamp each (envelope size 120mm x 235mm, only addresses in Japan will be accepted)

Once the application forms have been received, we will send you the application acceptance slip

• We will send the receipts you need to submit to the faculty/graduate school directly from our office to the faculty/graduate school.

Exemptions / Deferred Payment of Tuition Fee

• Application documents must be postmarked April 10 or earlier and arrive by April 14 at the latest. Please note that applications will not be accepted if late.

● Required documents ●

- All application documents (please download and prepare the form from the University of Tokyo website)
- One self-addressed envelope with a JPY 84 stamp (envelope size 120mm x 235mm, only addresses in Japan will be accepted)

Once the application forms have been received, we will send you the application acceptance slip.

Important points

- As the forms are downloaded, no application envelope, application card or receipt is required. If you have already obtained them, please fill in the necessary information and enclose it with the other documents.
- Please fill in the necessary contact information on the application form.
- If there are inadequacies in your documents and we cannot contact you, you may not be eligible for the selection.

【Contact information】

東京大学 教養学部等学生支援課
奨学資金チーム
電話：03-5454-6075,6076
s-shikin@adm.c.u-tokyo.ac.jp

Exemptions/ Deferred Payment of Tuition for the First Half of 2020

For Students of the College of Arts and Sciences, the Graduate School of Arts and Sciences, the Graduate School of Mathematical Sciences

1. Eligibility

Those who are students at the College of Arts and Sciences, the Graduate School of Arts and Sciences, or the Graduate School of Mathematical Sciences, (excluding research students and auditing students) as of April 1, 2020 to whom one of the following applies:

- (1) Students who are having difficulties paying tuition fee for economic reasons and who are recognized as having outstanding academic capabilities.
- (2) Students who are recognized as having extreme difficulty in paying tuition due to damages sustained by the student or the person responsible for the payment of their school expenses, caused by storm, flood or other natural disasters.
- (3) Students who are recognized as having other unavoidable circumstances.

(Students entering the Junior Division of the College of Arts and Sciences: please consult the dates and procedures listed in the Enrolment Procedures Guidelines)

2. Application Period and Place

【Application Form Distribution Date】 February 17 (Mon.) - April 10 (Fri.)

※ Please download the application forms from the URL below:

https://www.u-tokyo.ac.jp/ja/admissions/tuition-fees/h01_02.html

However, please note that an envelope for your application forms, the Receipt, and an envelope for the result of your application will be distributed at Acceptance (Distribution) Location which is located in Scholarship Section, Student Support Division, College of Arts and Sciences (Counter no.7, Administration Building 1F, Komaba Campus).

【Application Period】

1) Current students

February 17 (Mon.) - April 10 (Fri.)

2) Those entering or proceeding to the Graduate Schools as of April 2020 * Enrolment registration period

Graduate School of Arts and Sciences March 9 (Mon.) - March 10 (Tue.)

Graduate School of Mathematical Sciences March 9(Mon.) - March 11(Wed.)

【Acceptance (Distribution) Location】

Scholarship Section, Student Support Division, College of Arts and Sciences

(Counter no.7, Administration Building 1F. Tel: 03-5454-6075 ・ 6076)

※ The Administration Office is located in Komaba Campus and will be closed on Saturdays, Sundays, national holidays, Feb.21 (Fri.), Feb.25 (Tue.), Feb.26 (Wed.), Mar.26 (Thu.) and Mar.27 (Fri.). (Application Form must be submitted in person at the counter.)

3. Selection Results

All applicants will be notified of the selection result in the late July (the middle of January for the second half).

- Tuition Fee Exemption: please check the page at UTAS.
- Tuition Fee Deferment: please check the document by postal mail.

- If the tuition exemption has been granted, either the entire or half of the tuition fee will be waived, depending on the household's financial circumstances.
- If the deferred payment has been granted, this will take the form of a deferral until the end of August, or payment in instalments until September.
(Please note, however, that with 'payment in instalments', tuition for the period before the granting of the permission will be deducted from the applicant's bank account in one transaction in the late August.)

4. Precautions

- (1) Undergraduate and graduate students who do not belong to the College of Arts and Sciences, Graduate School of Arts and Sciences, or the Graduate School of Mathematical Sciences must submit their applications to a different office. For more detailed information, please contact the office below.
【Contact】 Scholarship Team, Student Scholarship and Welfare Group, Education and Student Support Department (Student Support Center Mall floor (next to Gotenshita Memorial Arena) at Hongo Campus).
Tel: 03-5841-2547 • 2548
 - (2) Please note that applications for tuition exemption or deferred payment will not be accepted for any reason whatsoever after the deadline. Please prepare, and apply well in advance.
※ If for some reason it is not possible to assemble all the required documents during the application period, please consult with the Scholarship Section in advance.
 - (3) Please note that Selection result 2019 does not apply to the Tuition Fee exemption/Deferment for the first half of 2020. Students wishing to apply for the exemption need to submit the application again.
 - (4) Payment of tuition (bank direct debit) by persons applying for tuition exemption or deferred payment is deferred until a selection result is decided. Please note, however, that eligibility will be invalidated if an applicant pays the relevant fees before a selection result is finalized.
 - (5) It is possible to submit applications for the first and second half together.
※ Even if applying for both the first and second half together, the selection will be made separately for each half. Selection result for the first half will not necessarily be carried over to the second half. Please confirm the application result for the second half once again.
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10 February 2020

College of Arts and Sciences

Graduate School of Arts and Sciences

Graduate School of Mathematical Sciences