

Date (mm-dd-yyyy):

### Application to Borrow Goods

To: Manager of Student Support Division, College of Arts and Sciences

Application for borrowing articles is made as follows.

Name of student organization	(Club, sports team, etc.)					
Representative (Captain)	Department :	College/Faculty	Stream	Year	Student ID No.	
			Department			
	Name			Mobile phone		
Person entering information	Department :	College/Faculty	Stream	Year	Student ID No.	
			Department			
	Name			Mobile phone		

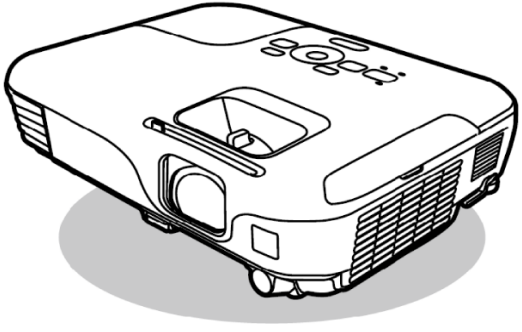

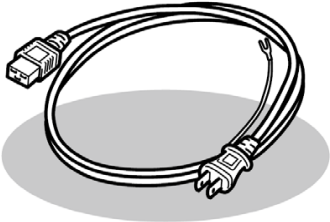
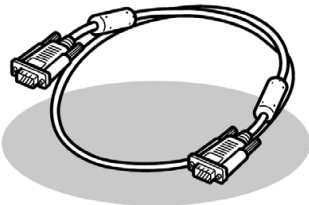
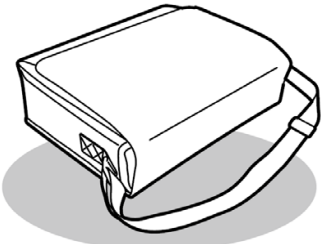
Period of use	From (mm-dd-yyyy) ( ) : (time) to (mm-dd-yyyy) ( ) : (time)					
Location of use						

Furnishings/supplies	Number	Sports equipment	Number	Sports equipment	Number
Desk/table		Baseball	Ball	Table tennis	Racquet
Chair			Bat		Ball
Large tent			Glove (right)		Net
Small tent			Glove (left)	Badminton	Racquet
Lamp			Catcher's mitt		Shuttlecock
Blackout curtain			First base mitt	Tennis	Net
Classroom microphone			Protector		Racquet
Wireless microphone			Mask	Ball	
Microphone stand			Helmet	Measuring tape (100m)	
Desktop microphone stand			Base	Stopwatch	
Projector		Soccer	Ball	Whistle	
Screen			Bib	Relay baton	
Laser pointer		Volleyball	Ball	Starter pistol	
Loudspeaker			Net	Air pump	
Extension cord			Antenna	Striper	
Extension cord reel		Basketball	Ball	Bicycle trailer	

- \* Please use goods with care.
- \* If articles are broken or lost, the cost of the articles may be charged to the borrower.

For entry by the Student Support Division

Date received		Date loaned		Date returned	
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Articles loaned out	Student loan equipment 01		Student loan equipment 02	
	Time loaned out	Time returned	Time loaned out	Time returned
<p>Projector main unit</p> 				
<p>Remote control</p> 				
<p>Power cord (for use in Japan only) about 1.8 m</p> 				
<p>Computer cable about 1.8 m</p> 				
<p>Soft carrying case</p> 				
<p>Usage manual</p>				
<p>Signature of recipient</p>				

\* When returning projectors to the Gatehouse, the Student Support Division will check the item at a later date, and make contact if any components are missing.