

**Application Procedure Exemptions/Deferred Payment of Tuition Fee for the Second Half of AY 2024  
For Students of the College of Arts and Sciences, the Graduate School of Arts and Sciences, the Graduate School of Mathematical Sciences**

**1. Eligibility**

**Those who are students at the College of Arts and Sciences, the Graduate School of Arts and Sciences, or the Graduate School of Mathematical Sciences, (excluding research students and auditing students) as of October 1, 2024, to whom one of the following applies:**

- 1) Students who have difficulties in paying tuition due to economic reasons and who are recognized as having outstanding academic capabilities.
- 2) Students who are recognized as having extreme difficulties in paying tuition due to the following reason:
  - Damages sustained by students or the persons responsible for the payment of their school expenses caused by wind, flood or other natural disasters.
- 3) Students who are recognized as having other unavoidable circumstances.

**2. Application Process**

**【Details for application method / Download application form】**

Please check the following URL after July 31 for details on how to apply and the application forms:

[https://www.u-tokyo.ac.jp/ja/admissions/tuition-fees/h01\\_02.html](https://www.u-tokyo.ac.jp/ja/admissions/tuition-fees/h01_02.html)



**【Application Period】**

**August 1(Thu.) - October 7 (Mon.)**

- Applications at the counter will be accepted until 16:00 on 10/7.
- Applications by mail will be accepted until 10/9 arrival postmarked 10/7 by registered mail.  
(Please write “学費免除申請書類在中” on the envelope.)
- **Applications submitted after the deadline will not be accepted whatsoever the reasons.**  
Applications will be accepted even if some of the documents are missing. Please submit your application as soon as possible, enclosing a note with the missing documents and the expected date of submission.

**【Address for Submission】**

Scholarship Section, Student Support Division,  
The University of Tokyo Graduate School and College of Arts and Sciences  
3-8-1 Komaba, Meguro-ku, Tokyo 153-8902, JAPAN  
(Counter No.7, 1st floor, Administration Building, Komaba Campus)  
Office Hour: Weekdays 10:00-12:30, 13:30-16:00

**3. Application of Deferred payment**

Once the application of exemption is submitted, the payment of the tuition fee will be deferred until the results are determined (the middle of January).

If you need more deferment (until the end of February), please contact us by email.

#### 4. Selection Results

The result of the selection will be released around the middle of January through the UTokyo Academic affairs System (UTAS).

- If the tuition exemption has been granted, either the entire or half of the tuition fee will be waived, depending on the household's financial circumstances.
- If the deferred payment has been granted, this will take the form of a deferral until the end of February, or payment in instalments until March.
- If your application for exemption or deferral is rejected, or if your application for exemption was for a half exemption, tuition will be automatically deducted from your registered bank account in late January after notification of the results.

#### 5. Precautions

- For those who will enter the doctoral course from the master's course in September or October, please make sure to submit a new application for the second half since the application for the first half will not be transferred to the second half.
- If you apply during the first half application period, your application will be submitted at the same time as the second half application. However, when you apply for the second half, you cannot apply for the first half at the same time.

You wish to receive tuition fee exemption for the next academic year (April 2025 – March 2026) must reapply. With regards to tuition fee exemption for the first half of academic year 2025, please check the details on our website.

#### Contact Information

Scholarship Section, Student Support Division, Graduate School and College of Arts and Sciences

E-mail: [s-shikin.c@gs.mail.u-tokyo.ac.jp](mailto:s-shikin.c@gs.mail.u-tokyo.ac.jp)

※ When sending an email, make sure to include your student ID number and name in the main message.

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June 24, 2024

College of Arts and Sciences

Graduate School of Arts and Sciences

Graduate School of Mathematical Sciences