

## Exemptions/ Deferred Payment of Tuition for the First Half of 2016

For Students of the College of Arts and Sciences, the Graduate School of Arts and Sciences, the Graduate School of Mathematical Sciences

### 1. Eligibility

Those who are students at the College of Arts and Sciences, the Graduate School of Arts and Sciences, or the Graduate School of Mathematical Sciences, (excluding research students and auditing students) as of April 1, 2016 to whom one of the following applies:

- (1) Students who are having difficulties paying tuition fee for economic reasons and who are recognized as having outstanding academic capabilities.
- (2) Students who are recognized as having extreme difficulty in paying tuition due to the death of the person responsible for payment of their school expenses within six months prior to the time of tuition payment (one year or less in the case of newly entering students) or due to damages sustained by the student or the person responsible for the payment of their school expenses, caused by storm, flood or other natural disasters.
- (3) Students who are recognized as having other unavoidable circumstances.

(Students entering the Junior Division of the College of Arts and Sciences: please consult the dates and procedures listed in the Enrolment Procedures Guidelines)

### 2. Application Period and Place

【Application Form Distribution Date】 February 12 (Fri.) - April 7 (Thu.)

【Application Period】

- 1) Current students (Undergraduate and Graduate students enrolled on the same course as in 2015)  
February 12 (Fri.) - April 7 (Thu.)
- 2) Students proceeding to the Senior Division of the College of Arts and Sciences (newly Year 3 undergraduate students) as of April 2016  
March 10 (Thu.) - April 7 (Thu.)
- 3) Those entering or proceeding to the Graduate Schools as of April 2016  
Enrolment registration period during March 2016, to be set by the Graduated Schools. (There will be a notification about the registration period from the Academic Affairs Division at a later date).

【Acceptance (Distribution) Location】

Scholarship Section, Student Support Division, College of Arts and Sciences

(Counter no.7, Administration Building 1F. Tel: 03-5454-6075 • 6076)

※ The Administration Office will be closed on Saturdays, Sundays, national holidays, Feb.25 (Thu.), Feb.26 (Fri.), Mar.29 (Tue.) and Mar.30 (Wed.). (Application Form must be submitted in person at the counter.)

### 3. Selection Results

All applicants will be notified of the selection result in early July (early December for the second half).

- If the tuition exemption has been granted, either the entire or half of the tuition fee will be waived, depending on the household's financial circumstances.
- If the deferred payment has been granted, this will take the form of a deferral until the end of August, or

payment in instalments until September.

(Please note, however, that with ‘payment in instalments’, tuition for the period before the granting of the permission will be withdrawn from the applicant’s bank account in one transaction on 27 July.)

#### 4. Precautions

- (1) Undergraduate and graduate students who do not belong to the College of Arts and Sciences, Graduate School of Arts and Sciences, or the Graduate School of Mathematical Sciences must submit their applications to a different office. For more detailed information, please contact the office below.

【Contact】 Scholarship Team, Student Scholarship and Welfare Group, Education and Student Support Department (Student Support Center 1F (next to Gotenshita Memorial Arena) at Hongo Campus).

Tel: 03-5841-2547 · 2548

- (2) Please note that applications for tuition exemption or deferred payment will not be accepted for any reason whatsoever after the deadline. Please prepare, and apply well in advance.

※ If for some reason it is not possible to assemble all the required documents during the application period, please consult with the Scholarship Section in advance.

- (3) Please note that Selection result 2015 does not apply to the Tuition Fee exemption/Deferment for the first half of 2016. Students wishing to apply for the exemption need to submit the application again.

- (4) Payment of tuition (bank account withdrawal) by persons applying for tuition exemption or deferred payment is deferred until a selection result is decided. Please note, however, that eligibility will be invalidated if an applicant pays the relevant fees before a selection result is finalized.

- (5) It is possible to submit applications for the first and second half together.

※ Even if applying for both the first and second half together, the selection will be made separately for each half. Selection result for the first half will not necessarily be carried over to the second half. Please confirm the application result for the second half once again.

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26 January 2016

College of Arts and Sciences

Graduate School of Arts and Sciences

Graduate School of Mathematical Sciences