

Notice

October, 2016

To students paying tuition fees by direct debit
< For students other than those enrolling in September 2016 >

Date for payment

The payment date for tuition fees for the second payment term (October - March of the 2016 academic year) is **November 28 (Mon)**. Please remember to credit your account with the corresponding amount **by November 25 (Fri)**. For reference, the amount of tuition fee is as follows.

- | | |
|---|---------------|
| • Undergraduate students | ¥2 6 7, 9 0 0 |
| • Graduate students (Master's & Professional Master's programs) | ¥2 6 7, 9 0 0 |
| • Graduate students (Ph.D. programs) | ¥2 6 0, 4 0 0 |
| • School of Law students | ¥4 0 2, 0 0 0 |

To students who have applied for tuition fee exemption

Students who have been awarded exemption for half the value of the tuition fees or have been declined exemption will be notified of the date for payment in the notification of the selection result. Please make sure to credit your account with the corresponding amount by this date.

Leave of absence or withdrawal from the university

If you take a leave of absence or withdraw from the university, please submit the request for leave of absence or withdrawal to the relevant department office (as below) by the deadline.

Note : Please be aware that unless you submit the request for leave of absence or withdrawal by the deadline, the tuition fee will be debited from your account.

In principle, we cannot refund any debited tuition fee.

Issuing of Receipts

If you need a receipt for tuition fee payment, please contact the relevant department office. In which case, please note that the receipt will be issued after **December 6 (Tue)**.

College/Graduate School of Arts and Sciences