

# Notes on “Graduation Thesis” Submission

The deadline, date and time limit for submitting graduation thesis must be strictly observed (The thesis must be formatted and submitted in accordance with the instructions given by each program.). Late submission will not be accepted in any cases except in special circumstances.

If there will be any delay in the submission of the formatted and completed thesis due to unpredictable accidents of which none of the cause is attributable to the student, the thesis might be accepted only as a rare case. In such a case, the student must consult the Program Director immediately and submit the thesis along with the state of reason for the delay to the Program Director. In the statement, the student must explain the delay specifically and that it was due to unpredictable circumstances caused by nothing attributable to the student. The document of proof is required to be attached to it.

The late acceptance of the thesis with the statement might be subject to the discussion by the Senior Division Committee. Please note that such an acceptance applies only to exceptional cases and the following reasons are NOT included (These shall be the responsibility of the student.).

- Printing the thesis could not be made in time due to computer or printer malfunctions.
- Ordered bookbinding took longer than expected.
- Generally predictable delay in public transportation.

