

Note:

Temporary Changes in Certificate Issuance Service due to the Academic System Changeover

The automatic certificate issuing machines will NOT be operating during the changeover from 5:00 pm on Friday, 9 June to 9:00 am on Wednesday, 14 June. As we will not be able to issue certificates as usual at the counter, please be advised that the schedule of certificate issuance before and after the system transition will change as follows:

【Current Students】

Date of Request	Date of Issuance (Japanese)	Date of Issuance (English)
6/5 (Mon)	6/8 (Thu) (as usual)	6/9 (Fri)
6/6 (Tue)	6/9 (Fri) (as usual)	6/9 (Fri)
6/7 (Wed)	6/9 (Fri)	6/9 (Fri)
6/8 (Thu)	6/9 (Fri) PM	6/9 (Fri) PM
6/9 (Fri)	6/16 (Fri)	6/16 (Fri)
6/12 (Mon)	6/16 (Fri)	6/19 (Mon)
6/13 (Tue)	6/16 (Fri) (as usual)	6/20 (Tue) (as usual)
6/14 (Wed)	6/19 (Mon) (as usual)	6/21 (Wed) (as usual)

※ To obtain transcripts or certificates in Japanese, please use the automatic certificate issuing machine before and after the changeover.

【Alumni】

Certificate issuance service will NOT be available on June 12 (Mon) or June 13 (Tue). The certificates will be issued three days (Japanese)/five days (English) after the date when the application form is received at the office, excluding the four days from June 10 (Sat) to June 13 (Tue).

June 1, 2017
GPEAK Section