

**Graduate School of Arts and Sciences, The University of Tokyo**  
**Recruitment Information for Associate Professor**

1.	Title and Hiring Numbers	Associate Professor, one
2.	Term of Employment	April 1, 2022 to March 31, 2025
3.	Renewal of Contract	The contract is renewable once, possibly extended to March 31, 2028.
4.	Probation Period	Six months from the start of the contract
5.	Place of Work	Graduate School of Arts and Sciences, The University of Tokyo (3-8-1 Komaba, Meguro-ku, Tokyo)
6.	Affiliation	Komaba Organization for Educational Excellence (KOMEX), College of Arts and Sciences, the University of Tokyo
7.	Contents of Work Duties	1) Teach six Spanish language classes per week in the Junior Division of the College (first- and second-year undergraduate students) 2) Teach one Spanish-related course per week in the Senior Division (third- and fourth-year students) 3) Participate in program development of the Department of Spanish Language
8.	Working Hours	Discretionary. Working hours will be deemed as 7 hours and 45 minutes per day.
9.	Days off	Saturdays, Sundays, Holidays, and the year-end and New Year holidays (December 29 to January 3)
10.	Leave	Annual paid leave, special leave, etc.
11.	Wages, etc.	Basic salary will be based on the salary schedule, taking academic/professional background and others into account. Examples: Bachelor's / from JPY 250,000 Master's / from JPY 280,000 Doctorate / from JPY 340,000 Doctorate of Medical Science / from JPY 360,000 Allowances: bonus (twice a year), commuting allowance (basically up to JPY 55,000), etc.
12.	Insurance	Employees are automatically enrolled in the insurance from the Mutual Aid Association of MEXT (Ministry of Education, Culture, Sports, Science and Technology) and employment insurance.
13.	Qualification Requirements	1) Native speaker of Spanish, or with an equivalent level of proficiency 2) Scholarly achievement in the field of humanities or social sciences 3) Ph.D. or equivalent academic qualification in a related field 4) Spanish teaching experience at the university level preferred
14.	Documents to be Submitted	1) The University of Tokyo Standard Resume (Please download from <a href="https://www.u-tokyo.ac.jp/en/about/jobs.html">https://www.u-tokyo.ac.jp/en/about/jobs.html</a> ) 2) List of publications (by category: books, articles, etc.) 3) Statement of teaching philosophy and interests (approx. 500 words in Spanish on A4 or letter-size paper)

		4) Names and contact information for two academic references
15	Submission Method	To be considered for the position, please zip all application documents into one single folder and upload it through the URL below. <a href="https://davm01.ecc.u-tokyo.ac.jp/public/TchwAASJJgCA9Q0BgmB3Rbj4VwddGuyGfQNqNNhkGM5X">https://davm01.ecc.u-tokyo.ac.jp/public/TchwAASJJgCA9Q0BgmB3Rbj4VwddGuyGfQNqNNhkGM5X</a>
16	Application Deadline	The applications should arrive by 17:00 (Japan time, GMT+9 hours) on March 31, 2021.  After the initial screening, short-listed candidates may be invited for interviews either face to face or online, depending on circumstances. Expenses incurred will not be covered by the university.
17	Contact	3-8-1 Komaba, Meguro-ku, Tokyo 153-8902 Graduate School of Arts and Sciences, Department of Spanish Language Professor Takahiro Miyachi <a href="mailto:miyachi@anthro.c.u-tokyo.ac.jp">miyachi@anthro.c.u-tokyo.ac.jp</a>
18	Name of Recruiter	The University of Tokyo
19	Other	Personal information obtained will only be used for recruitment purposes. We welcome proactive application from women in accordance with “The University of Tokyo, Declaration for Promoting Gender Equality (March 3, 2009).”  For more information about the College and Graduate School of Arts and Sciences, please refer to the following website: <a href="http://www.c.u-tokyo.ac.jp/eng_site/">http://www.c.u-tokyo.ac.jp/eng_site/</a>