Graduate School of Arts and Sciences, The University of Tokyo
Recruitment Information for Lecturer / Associate Professor

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| 11. | Wages, etc. | Basic Salary will be decided taking your academic background, professional background, etc. into account. Wage Raise System: Yes
Example: Doctor / from JPY 340,000
Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000/month), and other allowances decided by the University |
12. Insurance  
You will be automatically enrolled in the insurance from the Mutual Aid Association of MEXT (Ministry of Education, Culture, Sports, Science and Technology) and Employment Insurance.

13. Qualification Requirements  
1) PhD in a relevant field (completed prior to the start date)  
2) Experience of teaching courses in English at university level  
3) Working knowledge of Japanese strongly preferred  
4) Ability to respond to students’ diverse academic interests

14. Documents to be Submitted  
1) Curriculum Vitae  
2) List of academic publications  
3), 4), 5) Three publications in PDF format  
6) A 500-word essay in English on your commitments to teaching in PEAK/JEAGSP  
7) A 500-word essay in English on your research achievements so far and research prospects in the near future  
8) List of the courses you are able to teach, as well as a sample syllabus for one of the courses  
9) Name, affiliation, and contact information of two referees

15. Submission Method  
The requested documents should be uploaded to the following site:  
https://davw03.ecc.u-tokyo.ac.jp/public/ANI/QgA15sw7A-Y8BD0I7ddYNeIgAdw6Gdvpt6Vybhc

Uploaded files should be entitled: [Your last name][The first letter of your first name capitalized][Document number]  
For example, the file name for Taihei Okada’s List of academic publications should be:  
OkadaT2

Inquiries should be directed to:  
Taihei Okada  
okadataihei[at mark]g.ecc.u-tokyo.ac.jp  
(Please replace ‘[at mark]’ in the above email address with @.)  
* Please contact us if you do not receive an acknowledgment of receipt email from the University a few days after you have uploaded the files.

16. Application Deadline  
Applications must arrive by 23:59 (Japan Time), 8 September 2023. After screening of application materials, interviews of selected applicants will be conducted.

17. Contact  
3-8-1 Komaba, Meguro-ku, Tokyo 153-8902  
Organization for Global Japanese Studies, Graduate School of Arts and Sciences, The University of Tokyo  
Person in charge: Taihei Okada  
TEL:81-3-5465-8928  
e-mail: okadataihei[at mark]g.ecc.u-tokyo.ac.jp

18. Name of Recruiter  
The University of Tokyo

19. Status of measures to prevent second-hand smoke  
No smoking on site in principle (Designated outdoor smoking areas are available)
1) After the screening of the application documents, it is scheduled that short-listed applicants will be interviewed on 26 (Tue.), 28 (Thu.), or 29 (Fri.) September 2023. The interview will be conducted either at the University of Tokyo (Komaba Campus) or electronically (e.g., via ZOOM). The travel expenses must be paid by the applicant. All applicants will be notified of the results by the end of December. There is a six-month probation period at the beginning of the appointment.

2) Personal information obtained will only be used for recruitment purposes.

3) We welcome proactive applications from women in accordance with “The University of Tokyo, Declaration for Promoting Gender Equality (March 3, 2009).”

4) If you are personally in contract with foreign governmental bodies, corporations or universities, or you are in receipt of a large benefit (financial or any other form) from foreign governmental bodies during the period of your employment, the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA) may prohibit or restrict the sharing of technology that are designated as controlled technology possibly making it difficult for you to fulfill your duties as an academic or administrative staff of the university as a result. Therefore, in such cases it is necessary to keep such contracts/benefits within the scope where it does not hinder the sharing of technologies necessary for your duties by the university.

For further information on PEAK and JEA, see:
http://peak.c.u-tokyo.ac.jp/

For further information on GSP, see:
http://gsp.c.u-tokyo.ac.jp/

For further information on the College/Graduate School of Arts and Sciences, see:
https://www.c.u-tokyo.ac.jp/eng_site/