

Graduate School of Arts and Sciences, The University of Tokyo
Recruitment Information for Associate Professor

1.	Title and Hiring Numbers	Associate Professor, one position
2.	Term of Employment	April 1, 2026, to March 31, 2029
3.	Renewal of Contract	The contract may be renewable once, possibly extended to March 31, 2032, considering one's work performance, work attitude, medical conditions, budgetary issues, the amount of work at the end of the contract, among others.
4.	Probation Period	14 days from the date of employment
5.	Place of Work	Graduate School of Arts and Sciences, The University of Tokyo (3-8-1 Komaba, Meguro-ku, Tokyo) Scope of change: Place designated by the University. (In principle, reassignment or transfer will not be imposed against one's will—in accordance with Article 4 of the University of Tokyo Regulations on Conditions of Employment of Academic Staff).
6.	Affiliation	Komaba Organization for Educational Excellence (KOMEX), College of Arts and Sciences, the University of Tokyo
7.	Contents of Work Duties	1) Teach six or seven Spanish-language classes per semester in the Junior Division of the College (first- and second-year undergraduate students) 2) Teach one Spanish-related course per year in the Senior Division (third- and fourth-year students) 3) Participate in the program development of the Department of Spanish Language Scope of change: Reassignment, concurrent duties, and secondment may be ordered. (In principle, it is not ordered against one's will. Details are in accordance with Article 4 of the University of Tokyo Regulations on Conditions of Employment of Academic Staff.)
8.	Working Hours	Discretionary work system for professional work applies and working hours will be deemed as 7 hours and 45 minutes per day.
9.	Days off	Saturdays, Sundays, Holidays, and the year-end and New Year holidays (December 29 to January 3)
10.	Leave	Annual Paid Leave, Special Leave, etc.
11.	Wages, etc.	Basic Salary will be decided taking one's academic background, professional background, etc. into account. Wage Raise System: Yes Examples: Doctor / from JPY 340,000 Various Allowances: Bonus (twice a year), Commuting Allowance (basically up to JPY 55,000 /month), and other allowances decided by the University
12.	Insurance	Employees will be enrolled in the insurance from the Mutual Aid Association of MEXT (Ministry of Education, Culture, Sports, Science and Technology) and Employment Insurance.
13.	Qualification Requirements	1) Native speaker of Spanish, or with an equivalent level of proficiency 2) Scholarly achievement in the field of humanities or social sciences 3) Ph.D. or equivalent academic qualification in a related field 4) Spanish teaching experience at the university level preferred

14.	Documents to be Submitted	<p>1) The University of Tokyo Standard Resume (Please download the resume from the website below.) https://www.u-tokyo.ac.jp/en/about/jobs.html</p> <p>2) A list of publications (by category: books, articles, etc.) [in English or Japanese; no style requirement]</p> <p>3) Copies of three representative works, including book chapters, scholarly articles, and papers</p> <p>4) Statement of teaching philosophy and interests (approx. 500 words in English or Spanish; no style requirement)</p> <p>5) Names and contact information for two academic references</p> <p>6) Declaration regarding past criminal penalties, administrative actions, and disciplinary actions due to sexual harassment and/or sexual violence etc. against students (Please download the format from the website below.) https://www.c.u-tokyo.ac.jp/faculty/soumu/jinji/download-jinji/en_declaration.docx</p>
15.	Submission Method	<p>All application documents must be in a PDF format and uploaded through the following Google Form link: https://forms.gle/9cjrPrOZLFg1y8A6</p>
16.	Application Deadline	<p>Application materials must arrive by 17:00 (Japan time, GMT+9 hours) on June 20, 2025.</p> <p>After the initial screening, short-listed candidates will be invited for interviews either face-to-face or online, depending on circumstances. Expenses incurred will not be covered by the university.</p>
17.	Contact	<p>3-8-1 Komaba, Meguro-ku, Tokyo 153-8902</p> <p>Graduate School of Arts and Sciences, Department of Spanish Languages</p> <p>Associate Professor Hideaki Kami</p> <p>kami@ask.c.u-tokyo.ac.jp</p>
18.	Employer	The University of Tokyo
19.	Status of measures to prevent second-hand smoke	No smoking on the premises (Designated smoking areas are available outside)
20.	Others	<p>1) Personal information obtained will be used for recruitment purposes only.</p> <p>2) In accordance with “The University of Tokyo, Declaration for Promoting Gender Equality (March 3, 2009),” women are actively encouraged to apply.</p> <p>3) If, at the time of employment, a person is under contract as an individual with a foreign governmental body, foreign corporation, etc., or is receiving money or other significant benefits from a foreign governmental body, etc., the sharing of certain technologies may be restricted by the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA), and as a result, the person may have difficulty in accomplishing her/his duties as a faculty member of the University. In such cases, such contracts and benefits should be limited to the extent that they do not interfere with the sharing of technology necessary for job duties.</p>