

# Safety Confirmation Service

## Quick reference

How to respond to the safety confirmation in the event of a disaster.  
Response is made by answering the original received mail or using the smartphone app.  
See the Operation manual for detailed instructions.



### ▶ Smartphone app Answers

- The image on the right will be displayed when you receive the message.
- Tap OK.
- The app will start and the answer screen will be displayed.
- Select your answers.
- Tap Answer.
- You will receive a confirmation message. Tap Yes.
- You will receive a completion message. Tap OK.



### ▶ Self-answer - apps-

- When you receive a message (push notification), you can start the app and answer from the menu.
- Tap [回答する].
  - A list of unanswered messages is displayed. If there is only one unanswered message, the list will not be displayed and the answer screen will be displayed instead.
  - Select the message you want to answer.



- The answer screen will be displayed.
- Select the answer item.
- Tap [回答].

※ The operation after this is the same as the content of the smartphone application answer.

★ One Point

- This app supports the following OS versions:  
IOS: 9. x, 10.X  
Android: 2.3. 4. x, 5. x, 6.0, 7. x  
\* Android 4.0.3 is not supported.

To return to the previous screen, tap on the top left of the screen. Do not use the Back button on your device.

### ▶ Answering incoming mail

- Check the email you received.
- Press [返信]
- Enter the answer field number in the text body. Do not change the title.
- Send the email.

[送信元] ut-safety@ems8.e-ansin.com  
[題名] [e1217094][UTokyo/東京大学] 安否状況確認について/Safety Confirmation

[本文]  
To Employees and students of Tokyo  
From: Executive/Vice President for Environment and Safety

A major earthquake or large tsunami has occurred in the area where you live or your place of work/study.  
Once you have ensured your safety, please indicate your safety situation by replying to our safety confirmation service.

安否/Condition?  
1: 無事/Safe  
2: 負傷/Injured

[宛先] ut-safety@ems8.e-ansin.com  
[題名] Re:[e1217094][UTokyo/東京大学] 安否状況確認について/Safety Confirmation

1: 移動中/東京駅にいます。  
1 I am moving and I am at Tokyo Station.

Example: One letter of "1" when it is safe

1: 無事/Safe  
2: けが/injured

★ One Point

- After entering the answer number, can enter comments as necessary.

If you have more than one answer, you can continue to enter answer numbers.

### ▶ Answering received mail (WEB)

- Check the email you received.
- Select the answer URL (for mobile phone) in the text and access the answer screen.  
\* If there is no URL notation, you can not answer from WEB
- the answer screen will be displayed
- Select the answer item.
- Please press [次頁]

[送信元] ut-safety@ems8.e-ansin.com  
[題名] [e1217094][UTokyo/東京大学] 安否確認/Safety Confirmation

A major earthquake or large tsunami has occurred in the area where you live or your place of work/study.  
Once you have ensured your safety, please indicate your safety situation by replying to our safety confirmation service.

安否/Condition?  
1: 無事/Safe  
2: けが/injured

□WEB回答用URL  
(ケータイの方はこちら)  
<https://.....>  
(スマホの方はこちら)  
<https://.....>

富士通 五子さんの回答状況

回答を入力し、最終ページの登録ボタンをクリックしてください。

回答項目  
 あ、無事  
 か、怪我  
 さ、その他

次頁  
回答を中止する

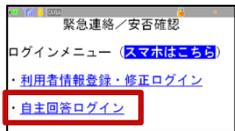
- The confirmation screen will be displayed
- Please press [登録]
- You will receive a completion message.

★ One Point

If there are multiple answer items, the number of questions will be displayed.

## ▶ Voluntary Answer-Mobile Phone-

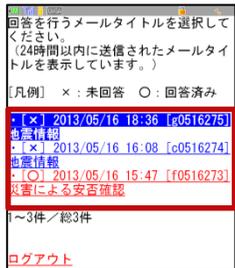
1 Access the mobile site, and select "自主回答ログイン" from the login menu.



2 Enter "ID" and "パスワード"

3 Press [ログイン].

4 A list of email titles will be displayed.



5 Select an email title to answer.

6 The answer screen will be displayed.

7 Select your answer.

8 Press [登録]

9 A completion message will be displayed.



You can optionally enter a message.

## ▶ Password initialization

When you log in to the service for the first time, or if you forgot your password, you can register a new password from "パスワードをお忘れの方はこちら" on the login screen.

1 Access the user site and click "ユーザ情報登録・修正".



2 Click on 「パスワードをお忘れの方はこちら」.



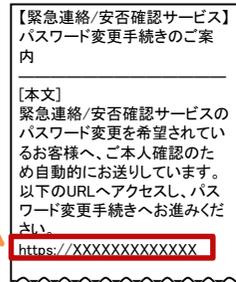
3 Enter the ID in the ID list once you are transferred to the screen shown on the right and press [送信].



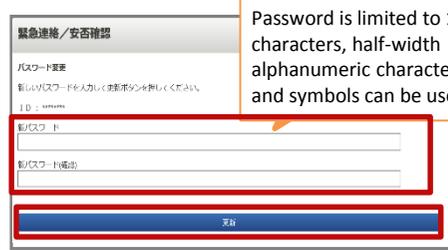
4 You will receive a "【緊急連絡/安否確認サービス】パスワード変更手続きのご案内" e-mail at the registered e-mail address.

5 Open the received mail and access the initialization URL.

The password initialization URL is valid for only 30 minutes.



6 Enter a new password from the Change Password screen to update the password.



Password is limited to 16 characters, half-width alphanumeric characters and symbols can be used

6 The screen changes to the password change completion screen.



7 The "緊急連絡/安否確認パスワード変更(結果)について" email will be sent to the registered email address, and the password change process will be completed.

## reference

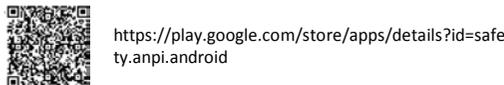
Company names and product names listed are registered trademarks or trademarks of their respective owners.

### How to obtain a smartphone app

1. App download  
iOS: Download the Safety Confirmation Application (Fujitsu Limited) from the App Store.  
※You can download it from the link below.



Android: Download the Safety Confirmation Application (Fujitsu Ltd.) from Google Play.  
※You can download it from the link below.



2. Identification information used when registering the application  
※You can download it from the link  
ems8/ky11/ut-safety

### Email transmissions in a time of disaster

At the time of disaster, etc.  
<Ut-safety@ems8.e-ansin.com>  
You will receive an email on the email address registered (university, mobile or home) in the Human Resources Information System.

※In order to receive a safety confirmation email at the time of a disaster etc., please set the domain designated reception setting of "e-ansin.com" for mobile phones etc.

### To secure a Wi-Fi connection in a time of disaster

In the event of a disaster, it is expected that carriers' networks will be difficult to connect.



"Japan Connected-free Wi-Fi" is an application that can be connected to free Wi-Fi in Japan free of charge with easy operation (area search is also possible).  
※You need to register in advance.

### User site URL

PC  
<http://ems8.e-ansin.com/ky11/ut-safety/>

Smart Phone  
<https://ems8.e-ansin.com/ky11/ut-safety/smart/>



Mobile Phone  
<http://ems8.e-ansin.com/ky11/ut-safety/mobile>



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User information registration



※ The Environment, Safety, and Health Department will register the information with the Safety Confirmation Service

### To answer

- ② Receiving and answering safety confirmation emails . . . p.4  
Receipt and reply of safety confirmation email

- 【Reference】**  
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Answering using the app

# 【Safety confirmation service】

## ①Registration of User information **Required**

Data registered within UTAS is used as user information for the safety confirmation service, so please keep the information updated at all times. (Some departments use their own data.)

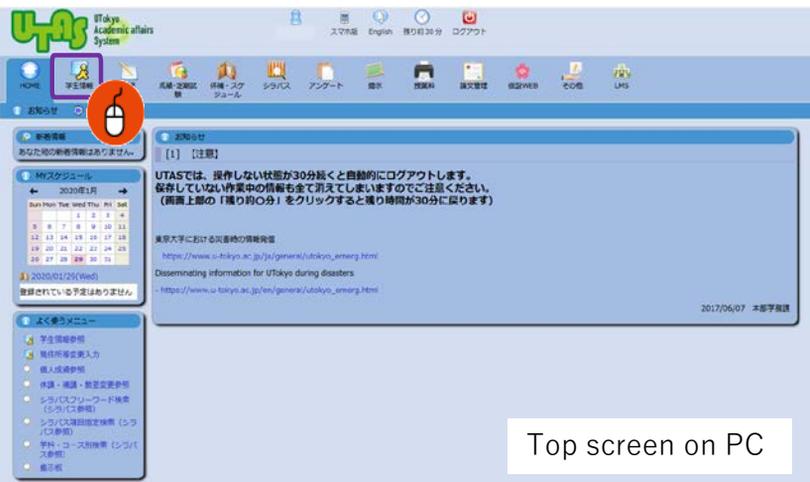
### 1. Access UTAS.



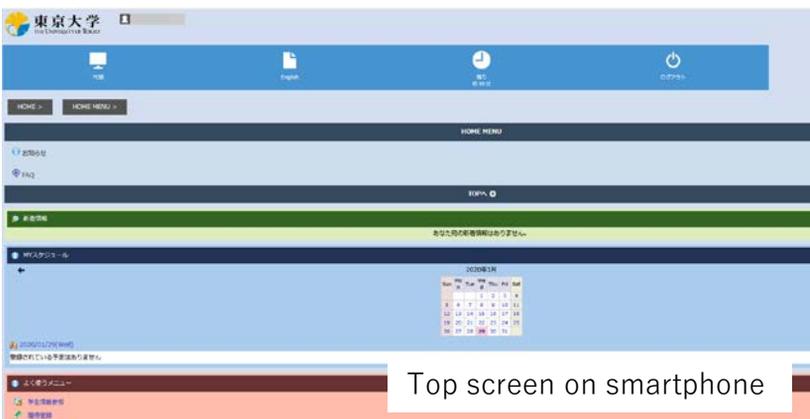
① Access UTAS (<https://utas.adm.u-tokyo.ac.jp/campusweb/>)

② Click "Login" and enter your UTokyo Account ID and password to log in.

### 2. Move to the information editing screen.



Click "Student Information" → "Change Current Address" to go to the personal information edit screen.



# 3. Register the information.

Enter your personal e-mail address used on devices such as mobile phones (including Gmail other than carrier mail) in **E-MAIL 1**.

①

Enter the e-mail address used at the university in **E-MAIL 2**.

Personal information is used only for specific purposes and will not be otherwise disclosed.



If an email address is registered to either A or B, it will be registered for the safety confirmation service, but please register both email addresses if possible.



Make sure that A and B email addresses are not duplicated. Otherwise an error will occur when registering to the safety confirmation service.



Messages from the safety confirmation service will be sent to both A and B.

②

If your address changes, please update the latest information immediately.

③

After entering the necessary information, press “Confirm” to complete the registration.

# 【 Safety confirmation service 】

## ③ Receiving and answering safety confirmation mails **Required**

When an earthquake with a seismic intensity of 5 or lower occurs or a large tsunami warning is issued in the commuting destination and the region where you live, an email will be sent from the safety confirmation service <ut-safety@ems8.e-ansin.com> There are three response methods to the safety confirmation email: email response, web response, and app response.

### < Request to cancel the mobile phone's call-blocking >

If you do not disable the call-blocking function of your mobile phone for emails from the following domain, you will not be able to receive the safety confirmation emails in the event of a disaster. [e-ansin.com] Please perform the necessary procedures to ensure receipt of the email.

You can check the detailed domain-specific reception settings for each carrier in the “Unauthorized settings check for mobile device spam” file through the following link.

■東大ポータル>便利帳>環境安全本部>環境安全本部一覧>安否確認サービス  
<https://www.ut-portal.u-tokyo.ac.jp/wiki/index.php/安否確認サービス>

## 1. The following e-mail (example) will be sent to your e-mail address (refer to \* on page 3).

Subject: [h0909048-1] 【UTokyo/東京大学】安否状況確認について/Safety Confirmation

環境安全担当理事

居住地もしくは通勤通学先の都道府県で震度5以上の地震もしくは大津波が発生しました。  
ご自身の安全を確保の上、安否確認サービスに安否状況を登録してください。

To Employees and students of UTokyo

From:Executive Vice President for Environment and Safety

A major earthquake or large tsunami has occurred in the area where you live or your place of work/study. Once you have ensured your safety, please indicate your safety situation by replying to our safety confirmation service.

安否/Condition?

1: 無事/Safe

2: 負傷/Injured

避難場所/Evacuated?

3: 自宅/Home

4: 本郷/Hongo Campus

5: 駒1/Komaba 1 Campus

6: 駒2/Komaba 2 Campus

7: 柏/Kashiwa Campus

8: 白金台/Shirokanedai Campus

9: その他/The Other安否/Condition?

このメールの返信により回答できますが、該当する番号のみ記載ください。例.13

または下記URL (PCの方はスマホ用URL) ・アプリから回答してください。

Please reply using the applicable numbers only. Example "13" or answer using the following link (for PC and smartphones) or the App.

-----  
本メールは東京大学環境安全本部よりお送りしております。

お問い合わせは所属部局のご担当へお願いします。

This email is sent by the Division for Environment, Health and Safety, The University of Tokyo.

For any inquiries about this email, please contact your department.  
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WEB回答URL(ケータイ用とスマホ用があります)

(ケータイの方はこちら)

<https://ems8.e-ansin.com/ky11/ut-safety/mobile/MobileWebAnswer.do+key> = . . . . .

(スマホの方はこちら)

<https://ems8.e-ansin.com/ky11/ut-safety/smart/SmartWebAnswer.do+key> = . . . . .

Web response link  
(Mobiles) (Smartphones)

## 2. How to answer \*You can reply using any of the following methods.

### ■ Reply with the number corresponding to the received mail

※Answers sent from a forwarded email address will be invalid.

### ■ Click the web response link in the email and reply from the website

### ■ Reply using the safety confirmation service app

※See the following pages for web responses and app responses.

**You can answer as many times as you like.  
(Response will be updated to your latest answer)**

#### List of choices

安否/Condition?

- 1: 無事/Safe
- 2: 負傷/Injured



避難場所/Evacuated?

- 3: 自宅/Home
- 4: 本郷/Hongo Campus
- 5: 駒 I /Komaba I Campus
- 6: 駒 II /Komaba II Campus
- 7: 柏/Kashiwa Campus
- 8: 白金台/Shirokanedai Campus
- 9: その他/The Other

Answer  
example : 13

(image)

[宛先]〇〇〇@□□□.jp  
[題名]Re:[e1217094]安否確認

[本文]  
13

>こちらは、〇〇大学です。  
>△△地方にて災害が発生いたしました。  
>安否状況を回答してください。  
>

>安否/Condition?  
> 1: 無事/safe  
> 2: 負傷/Injured  
> 避難場所/Evacuated?  
> 3: 自宅/home

Once you have replied, an email confirming it has been received will be sent to you. Once you have answered, you can check your answer status by accessing the web answering link.

- 1 Please access through the link in the mail text. (Use the link for smartphones if using PCs)

The following screen will be displayed. Select the answer and press “次項”.

Answer screen  
( image )

■■■■■■■■■■さんの回答状況

回答を入力し、最終ページの登録ボタンをクリックしてください。

■ 回答項目 1/2

1.無事/Safe

2.負傷/Injured

次項

[回答を中止する](#)

- 2 When all items have been answered, a confirmation screen is displayed. If there are no errors in the contents, click “登録” completing the response.

緊急連絡／安否確認

以下が入力されました。

■ 回答項目

1.無事/Safe

4.本郷/Hongo Campus

回答内容をご確認の上、登録ボタンをクリックしてください。  
(なお、メッセージがある場合には以下に入力してください。)

登録

戻る

[回答を中止する](#)

You can also enter a message as an option.

If you access the web through the link again after answering, you can check your answer.

# 【 Safety confirmation service 】

– Reference – Answering using the app

You can also reply to the safety confirmation email from the app.

If you want to use the app, please register as follows.

(This cannot be used on multiple devices )

## 1. Perform the password initialization procedure.

If you do not have an email address registered in the HR information system The following operations cannot be performed as the address is not registered with the safety confirmation service.

You can register information in the personnel information system and perform the operation once the information has been updated by headquarters.

Also, for those who have newly entered their email address in the personnel information system, the email will not be sent to the new address until after the system has been updated by headquarters.

The Common IDs are used as the IDs for members of departments using the system. When logging on to the service for the first time, access through the following link. (There are some examples of external stations.)

\* Common ID: The last 10 digits of the 18 digit number on the lower right of the student / staff ID card

- Safety confirmation service login URL  
(PC)

<https://ems8.e-ansin.com/ky11/ut-safety/>

( Smartphone / Mobile )

<https://ems8.e-ansin.com/ky11/ut-safety/smart/>



URL for  
smartphone

- 1 Click “ユーザ情報登録・修正”.

- 2 Click “パスワードをお忘れの方はこちら”.

- 3 Enter your Common ID in the ID field and press [送信].

- 4 You will receive an “【緊急連絡/安否確認サービス】パスワード変更手続きのご案内” e-mail at the e-mail address registered on the HR Information System (marked \* on page 3). (Please perform the operation using one of the email addresses. You do not have to do the same for all email addresses.)

Access the initialization link from the received mail.

- 5 For mobile phones, go to the link for “ケータイの方はこちら”. For PCs or smartphones, go to the link for “スマホの方はこちら”.

The password can be up to 16 characters. Only alphanumeric characters and symbols to be used.

Type in a new password of your choice in the password change screen and once you press the “Update” button will complete the change, and a confirmation email confirming that the password has been changed will be sent to your email address (marked \* on page 3).

- 6

## 2. Download the app.



1 iOS

Download the “安否確認アプリ (FujitsuLimited)” from the App Store.  
※You can also download it from the link below.



<https://itunes.apple.com/jp/app/an-fou-que-renapuri/id949342058?mt=8&ign-mpt=uo%3D4>

Android

Download the “安否確認アプリ（富士通株式会社）” from GooglePlay etc.  
※You can also download it from the link below.



<https://play.google.com/store/apps/details?id=safety.ansi.android>

2 Enter the required information on the initial setting screen that appears when you first open the app.

- Site identification information

Enter the following link directly or use the QR code.

ems8/tky11/ut-safety



- ID

Enter your Common ID number.

- Password

Enter the password set on pages 7 and 8.

3 Check “Send” for the location information when answering and press “Set”.

The settings are now complete.

Safety Confirmation

Initial Settings

Please register information  
Site identification information

Site identification information

ID

Password

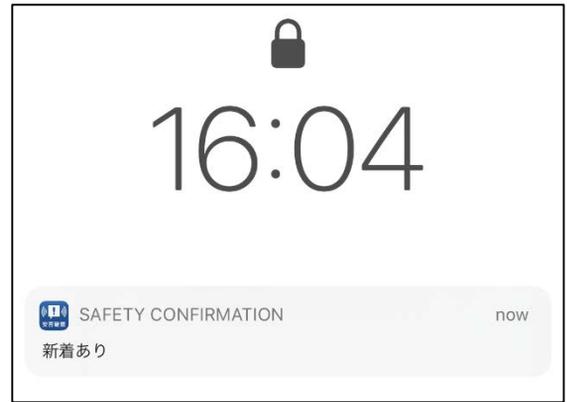
Location information

Select whether to send location information when replying.  
It becomes enabled when using map linkage function in safety confirmation service.

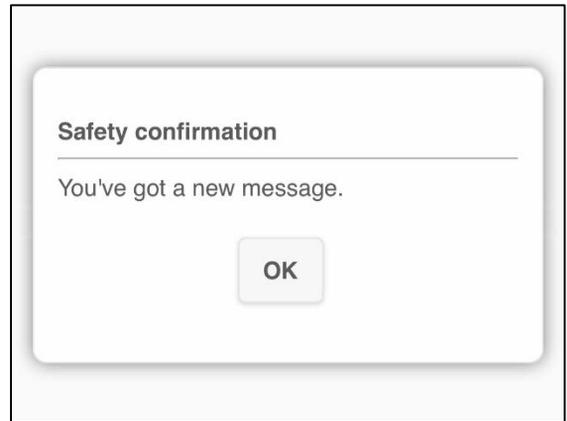
Send

Set

- 1 You will receive a push notification like the example on the right when a message is sent. (Please set your smartphone to allow push notifications in advance)

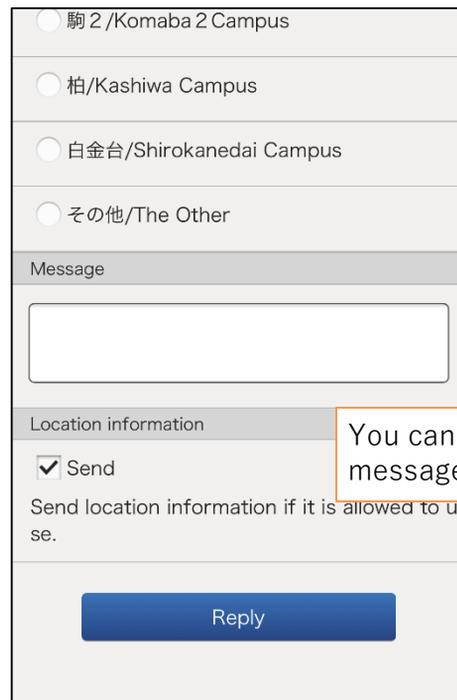


- 2 When you open the app, a screen like the one on the right will appear. Click "OK".



- 3 The mail text and answer items will be displayed. Check the corresponding item and press "Reply". When the confirmation screen is displayed, click "Yes". The answering is now complete. (You can check your response status from the "Reply History")

Answer screen (image)



You can also enter a message as an option.