Tokyo Covid-19 Monitoring Testing INDIVIDUAL SHIPPING TYPE (digest version)

About monitoring testing
Performing this test in asymptomatic people at universities, companies, stations, downtown areas, and parks can grasp the infection situation in Tokyo and lead to future infection controls.
- Performing the test also during the time the infection abates can respond quickly when a positive case occurs and lead to prevention of further spread of infection!
- There is a report of an infection after vaccination. Please continue to use the test as a measure for infection prevention!
- Even if you are infected, sometimes you don’t notice it because you don’t have any symptoms. Take a test to prevent transmission to your family, friends, coworkers, or clients!

Group name: Tokyo University
Group code: TKU
https://tokyo-reservation.mkensa.com/signin?code=TKU

Test booking period: Dec.12 to 21
Test kit receiving period: Dec.15 to 24
Sample collection date/return date: Dec.16 to 25

1. Application for testing
Read the QR code on the right with your smartphone or go to the URL, and register My page and book a testing following the procedures. A test kit will be delivered to your address registered in My page.
* If you use junk mail countermeasures, please change your settings so that you can receive our notification mails. Registered domain: @mkensa.com

2. Collection and returning your sample
- When you receive your test kit, please check if everything is delivered according to Included Manual_Individual Shipping Type (WEB application).
- Confirm that the sample ID indicated on the included Sample collection container and the sample ID displayed on your My page match.
- Collect the sample on the sample collection date/return date that you booked.
- On the day you collect your sample, send your sample (drop it into a post box or bring it to a post office).

3. Notification of result, etc.
On the next day, in principle (within 48 hours at latest), after your sample is delivered to the testing site, you will receive a mail notifying you that the result is released.
Log in to your My page and confirm your test result.
* If your result is positive, immediately visit a medical institute or register with the Positive Persons Registration Center.
* No negative certificate, etc. is issued for this testing.

Contact information: Tokyo Covid-19 Monitoring Testing Call Center   Tel: 0570-005-775  9:00 to 19:00
(including Saturdays, Sundays, national holidays)
1-1. For people who take a test of [INDIVIDUAL SHIPPING TYPE] Registration procedures for My page (initial registration only)

(Per group) URL
Set an URL per group
https://tokyo-reservation.mkensa.com/signin?code=■■■

Access the QR code indicated in the material
and display the booking site

① Tap Initial Registration
② Enter your mail address and a new arbitrary password.
*The password should be 6 or more half-width English numbers and characters.
③ Tap Initial Registration
④ Confirm the mail sent to your registered mail address from no-reply@mkensa.com
Write down or copy the 6-digit confirmation code
⑤ Go back to the browser and enter the 6-digit confirmation code
⑥ Tap Confirm

* Please check the registered mail.

Note: If you use junk mail countermeasures, please change your settings so that you can receive the following domain.
Registered domain: @mkensa.com

Sample ad@gmail.com

Tokyo Covid-19 Monitoring Testing Call Center
Open: 9:00 to 19:00
Tel: 0570-005-775
https://tokyo-reservation.mkensa.com

1. For people who take a test of [INDIVIDUAL SHIPPING TYPE] Registration procedures for My page (initial registration only)
1-2. For people who take a test of [INDIVIDUAL SHIPPING TYPE] Registration procedures for My page (initial registration only)

① Tap “Handling of personal information”, and confirm the content. Check the box if you agree.

* If you don’t agree, you can’t take the test.

② Tap Next

③ Enter the user information
- Name (Kanji)
- Name (katakana)
- Gender
- Date of birth
- Postal code
- Address (This will be the shipping address of your test kit)
- Phone number
- Occupation, etc.

④ Tap Next

⑤ Check the registered content

⑥ Tap Register if there is no error.

* For corrections, tap Back and correct the entry.

Registration is complete

⑦ When you tap Go to My page, the screen will go to the booking page.
2-1. For people who take a test of [INDIVIDUAL SHIPPING TYPE] Test booking procedures (required per test)

① Tap Mailing reception booking

② Confirm the code of your group
If the code is wrong, please correct it manually.

③ Select one response that applies for each item.

④ Tap Next

⑤ Tap to select the desired date to receive your test kit.
Your test kit will be delivered at least three days after the booking entry date.

Select the desired date to receive your test kit within the period to receive test kits determined by group, or you can't select your sample collection date/return date correctly at step ⑥.

⑥ Select Sample collection date/return date (day when you collect the sample and send it by mail).

⑦ Tap Next

⑧ The shipping address you entered in My page is displayed.

⑨ Tap Next

⑩ Tap “Explanation of PCR test for Tokyo Covid-19 Monitoring Testing” and confirm the content. Check the box if you agree.
* If you don't agree, you can't take the test.

⑪ Tap Next
2-2. For people who take a test of [INDIVIDUAL SHIPPING TYPE] Test booking procedures (required per test)

- Confirm your booking details.
- Tap Book
- Booking is complete.
  Tap Go to My page

My page
You can track the delivery, cancel your booking, and confirm your test results from your My page.
2-3. [INDIVIDUAL SHIPPING TYPE] Track your delivery

① Tap **Track delivery**

② When the delivery is completed, a number is displayed in Delivery slip number.

Tap Confirm when you want to track your delivery.
The package tracking site of Sagawa Express will open, so enter your delivery slip number to confirm.
2-4. [INDIVIDUAL SHIPPING TYPE] Cancel your booking (reference)
3. [INDIVIDUAL SHIPPING TYPE] Confirm your sample number when receiving your test kit

* After your test kit is delivered, confirm that the sample ID indicated on the included Sample collection container and the sample ID displayed on the booking site match.

[Booking site]  https://tokyo-reservation.mkensa.com
You can access from the QR code as well.

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Sample number: 6 letters + 5 numbers
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Confirm that your sample number matches.
If the numbers do not match, please contact the call center (0570-005-775). A new kit will be delivered.
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The label is either white or pink.
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Tap “Details” in the Testing status on your My page.
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Sample number: HNDABC12345
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University 2022/11/14
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```
Tap "Details" in the Testing status on your My page.
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