



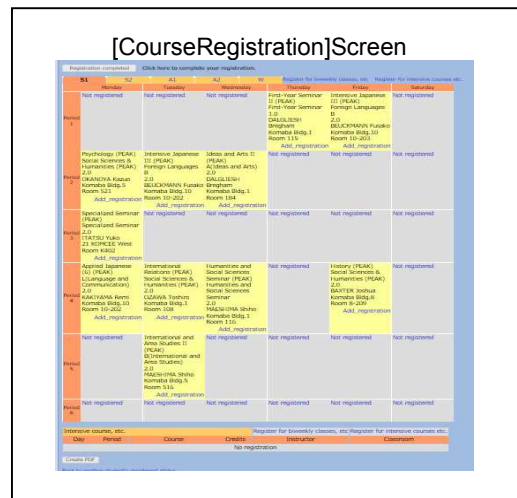
How to Register for Courses

[on UTAS]

http://www.c.u-tokyo.ac.jp/eng_site/zenki/Courses > Junior Division > Course Registration

(1) Courses you choose and register (Elective Courses)

- Check them on your [Course Registration] screen (available from Apr. 5).
- Click “Not registered” time slots or “Register for biweekly classes, etc.” or “Register for intensive courses etc.” on your [Course Registration] screen to choose and register.



<Registration Period>

For S Semester/S1/S2 Term Apr. 16 (Tue) 10:00 a.m. – 18 (Thu) 4:50 p.m.

<Correction Period>

For S Semester/S1/S2 Term Apr. 26 (Fri) – May 7 (Tue) 4:50 p.m.

For S2 Term Apr. 26 (Fri) – May 7 (Tue) 4:50 p.m., and Jun. 13 (Thu) – 18 (Tue) 4:50 p.m.

- You can change, remove and add courses in this period.
- You cannot correct the courses requiring instructor’s approval (See (1) below).

[at the PEAK/GPEAK Section] Administration Building 1F Counter No.2

(1) Courses Requiring Instructor’s Approval (Including Retake Classes (Takurasu))

- When HS III students enroll in courses for NS II students. (p.30 of the “PEAK Academic Handbook”)
- Courses offered to April-entry students (p.32 of the “PEAK Academic Handbook”).
 - To enroll in these courses, students must first receive the “Registration Approval Card” at the PEAK/GPEAK Section, fill in the form, receive the instructor’s signature of approval, and then submit one part of the card to the instructor and the other part to the PEAK/GPEAK Section.



Courses for which you have submitted the card will be shown on your [Course Registration] screen on the UTAS within a week from the date of submission. Approval Cards are distributed from March 28 (Thu).

<Submission Period of the Approval Form (to the PEAK/GPEAK section)>

For S Semester/S1 Term Apr. 15 (Mon) – May 7 (Tue) 4:50 p.m.

For S2 Term Jun. 13 (Thu) – Jun. 18 (Tue) 4:50 p.m.

- Registrations, Corrections and Submissions cannot be made outside of the period.
- You cannot take the end-of-semester exam for the courses which you have not registered, and no grade will be given.

About Specialized Courses of Pedagogy Program

If you are interested in taking Specialized Courses of Pedagogy Program which are shown on UTAS, first please visit PEAK/GPEAK Section (counter no.2) to learn more about how.

To PEAK Junior Division Students

(Notice)

Course Registration Using “Registration Approval Card”

➤ Instructor’s Signature for Approval on “Registration Approval Card”

Allow plenty of time to obtain his/her signature and meet the deadline below. There may be cases where faculty members have no/few classes for Intensive Courses or others during the submission period. Late submission will not be accepted in any cases.

➤ When Registering for Retake Courses (Takurasu)

Be sure to submit “Registration Approval Card” with the signature of the course instructor to the PEAK/GPEAK Section (Counter No.2, 1F, Administration Bldg.) by the deadline. Please note that Registration for Retake Courses on UTAS became unnecessary from 2018 S Semester.

<Submission Period of the Approval Card (to the PEAK/GPEAK Section)>

For S Semester/S1 Term Courses: Apr. 15 (Mon) – May 7 (Tue) 4:50 p.m.

For S2 Term Courses: Jun. 13 (Thu) – Jun. 18 (Tue) 4:50 p.m.

1【教員保管用】 履修認定カード Copy for Professor Registration Approval Card (Rishu-nintei kado)		許可 サイン Permission Signature
セメスター/ ターム Semester/Term	申請日 Date of application	年 月 日 year month date *Faculty use only
教員氏名 Instructor's Name	<input type="checkbox"/> 他クラス聴講 Retake courses (Takurasu) <input type="checkbox"/> 補修 (基礎実験・身体) Retake courses (Hoshu) <input type="checkbox"/> 要履修許可科目 Courses requiring instructor's approval <input type="checkbox"/> 追加募集 (英語中級等) Additional openings (Tsuka-boshu) <input type="checkbox"/> PEAK 生科目履修 PEAK students' courses <input type="checkbox"/> 4月入学生科目履修 April-entry students' courses <input type="checkbox"/> その他 Others	
曜 限 Timetable (day of the week & period)	曜日 day,	時限 / 集中 period / Intensive
科 目 名 Course Title	時間割コード Course Code []	
入学年度 Year of Enrollment to University	20 年度入学 Enrolled year	現在学年 Year <input type="checkbox"/> 1年生 Year 1 <input type="checkbox"/> 2年生 Year 2
科 類 組 Stream & Class	<input type="checkbox"/> 文科 Humanities and Social Sciences <input type="checkbox"/> 理科 Natural Sciences	<input type="checkbox"/> 1類 <input type="checkbox"/> 2類 (PEAK) <input type="checkbox"/> 2類 <input type="checkbox"/> 3類 (PEAK) <input type="checkbox"/> 3類 組 Class No. [] 語学符号 Language Code []
学生証番号 Student ID No.	氏 名 Student Name	
連絡先 Contact Information	E-mail: []	TEL: []
上記のとおり、履修をご許可願います。期限内に提出してください。 Please permit my course registration. Submit to the Affairs Division during the prescribed period.		