



## How to Register for Courses

[on UTAS]

[http://www.c.u-tokyo.ac.jp/eng\\_site/zenki/Courses](http://www.c.u-tokyo.ac.jp/eng_site/zenki/Courses) > Junior Division > Course Registration

- (1) Courses automatically registered (Required Courses: Japanese, Information, Physical Education and Health Sciences, First-Year Seminar, Mathematics\*, Earth Science\*, Life Science\*) \*only for NS II students
  - Check them on your [Course Registration] screen (available from Sep. 19).
  - You cannot remove required courses.
- (2) Courses you choose and register (Elective Courses)
  - Click “Not registered” time slots or “Register for biweekly classes, etc.” or “Register for intensive courses etc.” on your [Course Registration] screen to choose and register.

[Course Registration] Screen

### <Registration Period>

**For A Semester/A1/A2 Term Courses** Oct. 9 (Wed) 10:00 a.m. – Oct. 11 (Fri) 4:50 p.m.

### <Review/correction Period>

**For A Semester/A1 Term Courses** Oct. 15 (Tue) 10:00 a.m. – Oct. 18 (Fri) 4:50 p.m.

**For A2 Term Courses** Oct. 15 (Tue) 10:00 a.m. – Oct. 18 (Fri) 4:50 p.m., and  
Dec. 9 (Mon) 10:00 a.m. – Dec. 13 (Fri) 4:50 p.m.

- You can change, remove and add courses in this period.
- You cannot correct the courses requiring instructor’s approval (See below).

### [at the PEAK/GPEAK Section] Administration Building 1F Counter No.2

#### <Courses Requiring Instructor’s Approval>

- When HS III students enroll in courses for NS II students. (p. 30 of the “PEAK Academic Handbook”)
- Courses offered to April-entry students (p. 32 of the “PEAK Academic Handbook”)
- “Medical Care Course” of “Physical Education and Health Sciences” (p. 24 of the “PEAK Academic Handbook”)

- To enroll in these courses, students must first receive the “Registration Approval Card” at the PEAK/GPEAK Section, fill in the form, receive the instructor’s signature of approval, and then submit one part of the card to the instructor and the other part to the PEAK/GPEAK Section. Courses for which you have submitted the card will be shown on your [Course Registration] screen on the UTAS within a week from the date of submission. Approval Cards will be distributed from Sep. 17 (Tue).

Registration Approval Card

### <Submission Period of the Approval Form (to the PEAK/GPEAK section)>

**For A Semester/A1 Term Courses** Oct. 2 (Wed) – Oct. 18 (Fri) 4:50 p.m.

**For A2 Term Courses** Nov. 29 (Fri) – Dec. 13 (Fri) 4:50 p.m.

- Registrations, Corrections and Submissions cannot be made outside of the period.
- You cannot take the end-of-semester/term exam for the courses which you have not registered, and no grade will be given.



## **About Japanese Language Courses**

### **[Result of the placement]**

The result of the placement will be posted on [News from the PEAK/GPEAK Section] of the UTAS log-in page on Sep. 19 (Thu).

Courses designated in your assigned group will be appeared on UTAS Log-in > “Course Registration” Screen on Sep. 19 (Thu).

Be sure to check your group and courses before classes start on Sep. 24.

## **About Physical Education and Health Sciences course**

### **[First Class (4<sup>th</sup> period on Sep.26 (Thu))]**

The first class of “Physical Education and Health Sciences” will be held in Room 512 (Building 5, 1F). The guidance will be conducted in this first class.

### **[Medical Care Course]**

Students that cannot participate in physical activity for medical reasons or other limitations must enroll in the “Medical Care Course”. After notifying the instructor in the assigned class and receiving approval, registration in “Physical Education and Health Sciences I” can be removed by applying at the PEAK/GPEAK section. After removal has been effected, students must register for the “Medical Care Course”, a course requiring instructor’s approval (See “<Courses Requiring Instructor’s Approval>” on the back side). Further details will be explained at the guidance in the first class.

## **About Specialized Courses of Pedagogy Program**

If you are interested in taking Specialized Courses of Pedagogy Program which are shown on UTAS, first please visit PEAK/GPEAK Section (counter no.2) to learn more about how.

# Notification about Specialized Courses and Course registration

1. Specialized Courses open to April-entry students appeared on the course registration screen below are not available for PEAK students (except some Specialized Courses of Pedagogy Program). You can register for the courses with “(PEAK)” in the course title and 5 digits course code only.

Note: Only the main instructor’s name will appear on the screen for Intensive Japanese I/II and some of the Applied Japanese courses, as they are offered twice a week by two instructors.

↓ When clicking “Not registered” screen < Course registration < Junior Division < UTAS Log-in

Course registration / Search results  
Shows search results from 1 results to 6 results (total of 6 results)  
Search results : << previous page 1 next page >>

No.	Semester/Term	Day	Period	Course Code	Course	Credits	Junior Division Registrable	Instructor	
1	A1	Friday Friday	Period 3, Period 4	0117862	StatisticsI	2.0	○	Kaoru Irie	Register
2	A1	Friday Friday	Period 3, Period 4	0701104-01	Statistics I	2.0	○	Kaoru Irie	Register
3	A	Friday	Period 3	51435	Applied Japanese (1) (PEAK)	2.0		KOBAYASHI Makiko	Register
4	A	Friday	Period 3	51436	Applied Japanese (3) (PEAK)	2.0		Akiko Fujii	Register
5	A	Friday	Period 3	51437	Applied Japanese (5) (PEAK)	2.0		KATAYAMA Tomoko	Register
6	A	Friday	Period 3	51438	Applied Japanese (9) (PEAK)	2.0		TERAO Aya	Register

Shows search results from 1 results to 6 results (total of 6 results)

**Sample**

× Unavailable to register (rows 1 and 2)

○ Available (rows 3, 4, 5, and 6)

2. Specialized Courses available for PEAK students for this semester are listed on page 43 of the “2019 Syllabus and Timetables A Semester (A1 · A2 Term)”. If you are interested in taking Specialized Courses of Pedagogy Program which are shown on UTAS, first please visit PEAK/GPEAK Section (counter No.2) to learn more about how.

To PEAK Junior Division Students

## (Notice)

# Course Registration Using “Registration Approval Card”

### ➤ Instructor’s Signature for Approval on “Registration Approval Card”

Allow plenty of time to obtain his/her signature and meet the deadline below. There may be cases where faculty members have no/few classes for Intensive Courses or others during the submission period. Late submission will not be accepted in any cases.

### ➤ When Registering for Retake Courses (*Takurasu*) (For PEAK Second Year Students)

Be sure to submit “Registration Approval Card” with the signature of the course instructor to the PEAK/GPEAK Section (Counter No.2, 1F, Administration Bldg.) by the deadline.

### <Submission Period of the Approval Card (to the PEAK/GPEAK Section)>

**For A Semester/A1 Term Courses:** Oct. 2 (Wed) – Oct. 18 (Fri) 4:50 p.m.

**For A2 Term Courses:** Nov. 29 (Fri) – Dec. 13 (Fri) 4:50 p.m.

1【教員保管用】		履修認定カード		Registration Approval Card ( <i>Rishu-nintei kado</i> )		許可 サイン	Permission Signature
Copy for Professor							
セメスター/ ターム Semester/Term	申請日 Date of application	年	月	日	*教員記入欄 *Faculty use only		
教員氏名 Instructor's Name				<input type="checkbox"/> 他クラス聴講 Retake courses ( <i>Takurasu</i> ) <input type="checkbox"/> 補修 (基礎実験・身体) Retake courses ( <i>Hoshu</i> ) <input type="checkbox"/> 要履修許可科目 Courses requiring instructor's approval <input type="checkbox"/> 追加募集 (英語中級等) Additional openings ( <i>Tsuika-boshu</i> ) <input type="checkbox"/> PEAK 生科目履修 PEAK student's courses <input type="checkbox"/> 4月入学生科目履修 April-entry student's courses <input type="checkbox"/> その他 Others			
曜 限 Timetable (day of the week & period)	曜日 day	時限 period	集中 Intensive	科目名 Course Title	時間割コード Course Code	[ ]	
入学年度 Year of Enrollment to University	20	年度入学 Enrolled year	現在学年 Year	<input type="checkbox"/> 1年生 Year 1 <input type="checkbox"/> 2年生 Year 2			
科 類 組 Stream & Class	<input type="checkbox"/> 文科 Humanities and Social Sciences <input type="checkbox"/> 理科 Natural Sciences		<input type="checkbox"/> 1類 <input type="checkbox"/> 2類 <input type="checkbox"/> 3類	<input type="checkbox"/> 2類 (PEAK) <input type="checkbox"/> 3類 (PEAK)	組 Class No.	語学符号 Language Code	
学生証番号 Student ID No.			氏 名 Student Name				
連絡先 Contact Information	E-mail:				TEL:		

上記のとおり、履修をご許可願います。講義に提出してください。  
Please permit my course registration. Please submit to the PEAK/GPEAK Section during the prescribed period. (Oct. 2019)