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May 2024
Dean, Graduate School of Arts and Sciences

To Students and Staff

Notice – Campus clean-up at Komaba

As in previous years, there will be a campus clean-up by staff and students to maintain the natural environment of Komaba Campus and keep the campus clean. We are grateful for your support and cooperation.

Details

1. Date

Tuesday 11 June 2024 14:00-15:30
(Postponed to Wednesday June 12 in case of rain.)

2. Areas to be cleaned

- Teaching and classroom staff to clean the area surrounding the building where their office / laboratory is located.
- Other staff to clean the areas around the building where they work, or as otherwise designated.
- Students in cultural club activities to clean the areas around Campus Plaza, Student Centre and buildings used for club activities.
- Students in sports club activities to clean the areas around gyms and sports fields.
- Other students to clean lecture buildings and surrounding areas.
- Staff members of COOP to clean the areas around COOP buildings.

3. Waste collection points

- Ordinary waste such as plastic waste, paper waste, empty cans and bottles. Please make sure to sort them into the five categories: combustible waste, non-combustible waste, plastic bottles, drink cans and glass bottles.
 - Collection point A: 6 locations – go to the nearest one (cf. attachment 1)
- Desks, shelves, laboratory benches, fridges, printers, copiers, office equipment etc.
 - Collection point B: 2 locations – the west side of Building 18 (open space in front of Advanced Research Laboratory), the east side of Graduate School of Mathematical Sciences Building. (cf. attachment 2)
- Personal computers, servers, monitors, etc.
 - Collection point C: 1 location – the west side of Building 18 (open space in front of Advanced Research Laboratory). (cf. attachment 2)

<Important>

- Items can only be left at collection points on Tuesday, June 11 itself, or the 12th in case of rain. (That is, disposal cannot be done the day before.)
- If disposing of computers etc., ensure that all important data (such as personal data) is deleted from both hard disk and memory and they are in a non-reusable state.
- Dangerous items are not to be left behind.
- Please do not dispose of containers which still contain liquids, aerosol/spray cans which still contain gas, or Toner cartridges for printers. (These cannot be collected by the waste disposal company.)
- We do not collect fallen leaves. These are to be left on the ground under the trees, around the hedges or put in a “Bio Nest” made of circled tree branches. This means that there is no need to clear fallen leaves under trees or around hedges.
※Collect only fallen leaves in the “Bio Nest”. Do not include tree branches.

4. Cleaning methods

Pick up any plastic and paper waste, cardboard waste, empty drink cans and bottles, packaging material (such as styrene foam), scrap metal etc. found outside within your designated areas, and put them into waste bags (sorted into the 5 categories). Items that are too big for a waste bag should be taken to waste collection point B (see above).

5. Cleaning equipment

Cleaning equipment (waste bags, gloves etc.) can be collected on the day from the Finance Division by the administrative staff of each division and department.

6. Other

- Bicycles left without permission on campus will be removed by administrative staff on that day.
- Confidential documents will also be disposed of on the same day. The Finance Division will explain the details separately.

Collection point A: 6 places ①~⑥

Bio-nest: 15 places



