

Guideline for Course Registration of Specialized Courses

1. Check the courses that you can register as Specialized Courses (*Senmon-kamoku*) from the “List of Specialized Courses”.

2. Check the syllabus on UT-mate (Not UTask-Web).

UT-mate: <https://ut-gakumu.adm.u-tokyo.ac.jp/websys-e/campus>

※If you cannot log in to UT-mate, contact at peak.admin@adm.c.u-tokyo.ac.jp

3. Click “Syllabuses”-“View Syllabuses” and search by the following methods.

①Search by course code

Course codes are on the “List of Specialized Courses.” Enter the course code and click “Display syllabus” to view the syllabus.

②Search by other searching parameters

The screenshot displays the UT-mate web interface. On the left is a navigation menu with links: Personal Data, Courses, Academic Records, Bulletin Boards, Syllabuses, and Syllabuses (Engineering). The main content area is titled "Select a course to view the syllabus". It contains two search sections. The first section, "①Search by course code", has fields for "Academic year" (set to 2014), "Faculty/Graduate school offering course" (set to unspecified), and "Course code" (empty). Below these is a "Display syllabus" button and a "Clear" button. The second section, "②Search by course code", is titled "If you do not know the Course code, search with the following criteria". It includes a "Sort by" dropdown (set to "Day of week / Period") and a "Name of teaching staff" dropdown. Below these are various search criteria: "Academic year" (2014), "Faculty/Graduate school offering course" (unspecified), "Faculty/Graduate school offering course" (unspecified), "Faculty/Graduate school offering course" (unspecified), "Semester" (unspecified), "Keywords" (empty), "Course title" (empty), "Lecturer (kanji)" (empty), "Lecturer (kana)" (empty), "Language(s)" (unspecified), "Year in university" (unspecified), "Day of week" (unspecified), "Period" (unspecified), and "Course code" (From To). At the bottom of this section are "Begin search" and "Clear" buttons. To the right of the search sections, there are red annotations: "①Search by course code" and "②Search by course code". Below the second annotation, it says: "Select the following Faculty. Faculty/Graduate school offering course: Select 'Faculty of Arts and Sciences'. Then, click 'Begin search.' You can limit the courses by selecting 'Day of week' and 'Period' parameter."

4. Register the courses on UTask-Web for the Specialized Courses. UT-mate is just to view the syllabus information. Make sure to check the “List of Specialized Courses” for the UTask-Web Course Code.

For some courses, you need permission from the Program Director of the JEA or ES. The specific information will be announced at the S Semester Guidance on April 3 (Fri).