



**For PEAK
1st & 2nd year students**

**[IMPORTANT] 2024ASemester (A1/A2 Term)
Registration Approval E-Form
Submission Procedure
履修認定カード電子版**

■ Before you begin:

1. Check whether the course registration requires instructor's approval

[Courses Requiring Instructor's Approval] Please refer to 2024 Syllabus and Timetables A Semester

- When HS III students enroll in courses for NS II students ("PEAK Academic Handbook" p.30)
- Courses offered to April-entry students ("PEAK Academic Handbook" p.32)
- "Medical Care Course" of "Physical Education and Health Sciences" ("PEAK Academic Handbook" p.24)

2. Obtain approval from your instructor

Please speak/write (via email, UTOL(Previously ITC-LMS)) to your instructor before/after class to obtain approval from the instructor. To avoid miscommunication or trouble, it is highly advisable to obtain a **written** consent for your reference.

■ Step-by-step procedure

1. Please access to Microsoft Forms below (URL or QR code) and fill in the form with necessary information regarding the course you wish to register.

※Please login using your username(Your 10 digit ID@utac.u-tokyo.ac.jp) and password (same as UTokyo Account)



2. Login to UTAS and check if the course is registered

If there is no problem with your application, the course will be registered after 4-5 working days (exclude weekends and national holidays). Please make sure to check UTAS>Courses >Junior Division>Course Registration to confirm if your intention has been properly reflected(*). If not, please contact the PEAK/GPEAK Section via email: peak.admin.c@gs.mail.u-tokyo.ac.jp (Please refrain from sending emails before the 4th day after your initial application)

(* For A2 course, make sure the UTAS course registration tab is clicked to A2

SAMPLE (PC version)

■ Submission Period of the Approval Form Registration

For A Semester/A1 Term: ~~Oct.2 (Wed) – Oct.28 (Mon) 4:50 p.m.~~

For A2 Term: Nov.28 (Thu) – Dec.11 (Wed) 4:50 p.m.

Registration outside these dates is unacceptable under any circumstances.