



**For PEAK  
1<sup>st</sup> & 2<sup>nd</sup> year students**

**[IMPORTANT] 2025SSemester (S1/S2 Term)  
Registration Approval E-Form  
Submission Procedure  
履修認定カード電子版**

■ **Before you begin:**

**1. Check whether the course registration requires instructor's approval**

[Courses Requiring Instructor's Approval] Please refer to 2025 Syllabus and Timetables S Semester

- When HS III students enroll in courses for NS II students ("PEAK Academic Handbook" p.30)
- Courses offered to April-entry students ("PEAK Academic Handbook" p.32)
- "Medical Care Course" of "Physical Education and Health Sciences" ("PEAK Academic Handbook" p.24)

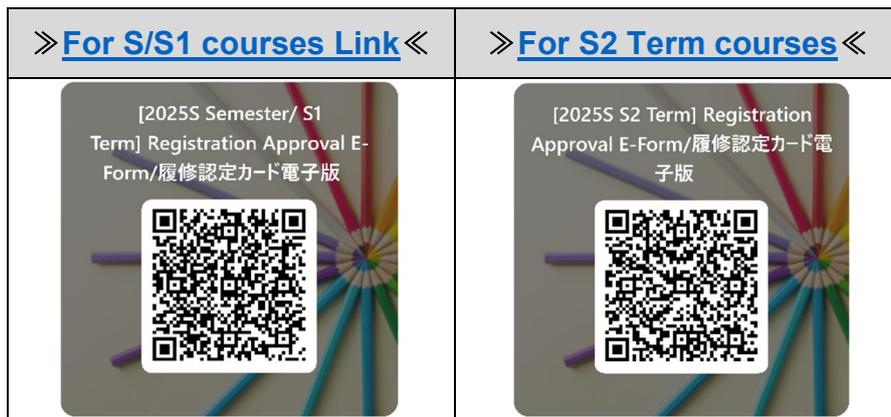
**2. Obtain approval from your instructor**

Please speak/write (via email or UTOL) to your instructor before/after class to obtain approval from the instructor. To avoid miscommunication or trouble, it is highly advisable to obtain a **written** consent for your reference.

■ **Step-by-step procedure**

**1. Please access to Microsoft Forms below (URL or QR code) and fill in the form with necessary information regarding the course you wish to register.**

※Please login using your username(Your 10 digit ID@utac.u-tokyo.ac.jp) and password (same as UTokyo Account)



**2. Login to UTAS and check if the course is registered**

If there is no problem with your application, the course will be registered after 4-5 working days (exclude weekends and national holidays). Please make sure to check UTAS>Courses >Junior Division>Course Registration to confirm if your intention has been properly reflected(\*). If not, please contact the PEAK/GPEAK Section via email: [peak.admin.c@gs.mail.u-tokyo.ac.jp](mailto:peak.admin.c@gs.mail.u-tokyo.ac.jp) (Please refrain from sending emails before the 4<sup>th</sup> day after your initial application.)

(\*For S2 course, make sure the UTAS course registration tab is clicked to S2.

**SAMPLE (PC version)**

■ **Submission Period of the Approval Form Registration**

**For S Semester/S1 Term: Apr.7 (Mon) – May.8 (Thu) 4:50 p.m.**

**For S2 Term: Jun.4 (Wed) – Jun.17 (Tue) 4:50 p.m.**

**Registration outside these dates is unacceptable under any circumstances.**