Grade Confirmation Request (2022 S Semester, S1 Term, S2 Term)

If you have received the grades "F", "Fail" or "Absent" and <u>believe there is an obvious error in the evaluation</u>, you can request a confirmation of grade evaluation. Please submit the "Grade Confirmation Request" during the designated periods. (See below.) Note that **it is not allowed to contact instructors directly to request a grade confirmation.**

Grade Confirmation Requests should be registered on <u>**UTAS ("Grade" → "Junior Division" → "Confirmation of Grade")**</u>.

<u>**For requesting a grade confirmation, you need to state a specific reason.**</u> The grades will be corrected if the course instructor finds that there is an error in the grading based on the stated reason.

The results of the grade confirmation **will be reflected on UTAS one by one** after the response has been made by the course instructor. The corrected grades will be reflected on your grade reports after being processed by the Academic Affairs Division.

Registration Period and Method of Grade Confirmation Request

First-Year Students

S1 Term Exam Grades	**July 6 – 7, 2022**	UTAS
S Semester / S2 Term Exam Grades	**August 19 – 22, 2022**	UTAS

Second-Year Students

S1 Term Exam Grades	**June 17 – 20, 2022**	UTAS
S Semester / S2 Term Exam Grades	**August 19 – 22, 2022**	UTAS

* <u>The registration time on UTAS is from 10:00 AM (JST) on the first day through 4:50 PM (JST) on the last day unless otherwise indicated</u>.

In addition, if you got a grade "A＋", "A", "B", "C", or "Pass(P)" though you believe you cannot earn credits due to some reasons (such as absence from regular exams), you can also request a grade confirmation. (e.g., when you have received the grade "A" even though you were absent from an exam). In this case, please contact the PEAK/GPEAK Section by email (peak.admin.c@gs.mail.u-tokyo.ac.jp).
*The request period is the same as listed above.

Academic Affairs Division