

Grade Confirmation Request (2024 A Semester, A1 Term, A2 Term)

If you have received the grades “F”, “Fail” or “Absent”, and **believe there is an obvious error in the evaluation**, you can request a confirmation of grade evaluation. Please submit “Grade Confirmation Request” during the designated periods. (See below.) Note that it is not allowed to contact instructors directly to request a grade confirmation.

Grade Confirmation Requests should be registered on **UTAS (“Grade” → “Junior Division”→ “Confirmation of Grade”)**.

For requesting a grade confirmation, you need to state a specific reason. The grades will be corrected if the course instructor finds that there is an error in the grading based on the stated reason.

The results of the grade confirmation will be **reflected on UTAS one by one** after the response has been made by the instructor. The corrected grade will be reflected on your grade reports after being processed by the Academic Affairs Division.

Registration Periods and Procedures for Requesting Grade Confirmation

First-Year Students

A Semester A1/A2 Term Grades **Mar. 6(Thu)- 7(Fri), 2025** UTAS

Second-Year Students

A Semester A1/A2 Term Grades **Mar. 6(Thu)- 7(Fri), 2025** UTAS

* **The registration time on UTAS is from 10:00 A.M. on the first day through 4:50 P.M. on the last day unless otherwise indicated.**

In addition, if you got a grade “A+”, “A”, “B”, “C”, or “Pass(P)” though you believe you cannot earn credits due to some reasons (such as absence from regular exams), you can also request a grade confirmation. (e.g., when you have received the grade “A” even though you were absent from an exam). In this case, please contact the PEAK/GPEAK Section by email (peak.admin.c@gs.mail.u-tokyo.ac.jp).

*The request period is the same as listed above.

Academic Affairs Division