

Notes on Make-up Exam for A Semester 2019

The make-up exams for A Semester 2019 that have been postponed will be conducted through online as indicated below:

Course	Date	Period	Method
Mathematics II① (PEAK)	Tuesday, May 26	Period 1 (8:40-10:10)	ITC-LMS
Mathematics I① (PEAK)	Tuesday, May 26	Period 4 (15:05-16:35)	ITC-LMS
Information (PEAK)	Tuesday, May 26	Period 5 (17:00-18:30)	Zoom

➤ Notes on Taking Online Examinations

1. Exam method

Exam questions will be posted in " Assignments " on ITC-LMS. For examinees, please check the exam questions on your device at home, write the answers on a sheet by hand (Use A4 or B4 size white sheet), upload the file for the answers (images, PDF, etc.) electronically using a smartphone / digital camera / scanner, etc. to " Assignments " on ITC-LMS.

You can submit the answer until 20 minutes after the exam end time, please be prepared in advance so that you can submit it smoothly in time.

2. Test submission period: **from Monday May 11 to Wednesday May 13**

For examinees, please make sure to do a test submission online of the answer sheets prior to the makeup-examinations. Exam questions will be posted in the " Assignments " on ITC-LMS during the above period. Please create an answer sheet as instructed and upload the digital file through ITC-LMS.

If you have any problems, please submit a report online through the following form: <https://forms.gle/RcMsd3V2FY7EZOqu6>

3. Notes on the exam day

Please follow the instruction given by the course instructor.

Exam duration: 90 minutes

Items permitted in exam room: as instructed by the course instructor

Answer sheet: A4 or B4 size is preferable.

Your full name, student ID number, course title of the makeup-exam, and the name

of the instructor must be written on the upper part of each sheet.

(Submission of the answer sheets)

Please write the answers legibly by hand. If the answer cannot be read, it will not be evaluated.

To create the digital file, you can use a smartphone, digital camera, tablet etc., or convert to PDF with a scanner. Please upload an image or PDF file.

You may submit the answers before the exam end time.

The submission deadline of the answer sheet is 20 minutes after the exam end time.

You cannot upload after the deadline.

(Academic misconduct)

Those who are found to have engaged in academic misconduct will have the grades all courses taken during the semester (including Term courses) nullified.

(Important)

If you have any problems when taking the makeup examination, please submit a report online through the following form within the exam day:

<https://forms.gle/RcMsd3V2FY7EZoqu6>

(Inquiry)

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