

Student Info

- **View University Registry Information**

(1) Select “[View University Registry Information]” from under “[Student Info]” in the main menu.

1. Changing the category displayed

- (1) Click the categories at the upper part (Student Personal Information, Former School Information, etc).
- (2) Information in the selected category will be displayed.

- **Register Address Update, etc**

To enter or update your current address and other personal information, follow the procedure below.

(1) Select “[Register Address Update, etc]” from under “[Student Info]” in the main menu.

Register Address Update, etc. Help

Student ID No. 03160101
 Name 東大 太郎
 Name (alphabet) TODAI Taro Year 4
 Class Language Code

* Click on the items in the student's contact details to make any amendments.
 If there are any changes to your parent/guardian's contact information, please contact the Academic Affairs Administrative Office.

Item	Change	Entry
Student Contact Information	Postal Code	<input type="checkbox"/> 1530001 Search for Postal Code
	Prefecture	<input type="checkbox"/> Tokyo
	address	<input type="checkbox"/> 東京都文京区本郷7-3-1
	Phone Number	<input type="checkbox"/> 0358412111
	Mobile Phone Number	<input checked="" type="checkbox"/> 09012345678
	E-MAIL 1	<input type="checkbox"/> aaaaaa@gmail.com
E-MAIL 2	<input checked="" type="checkbox"/> aaaaaa@docomo.ne.jp	
Guardian Contact Information	Name	TODAI Jiro
	Name (Katakana)	トウダイ ジロウ
	Relationship	父
	Occupation	大学教授
	Postal Code	1530001
	Prefecture	Tokyo
	address	東京都文京区本郷7-3-1
Phone Number	0358412111	

Next Clear

(2) Check the box(es) next to the item(s) you wish to change and enter new details in "Entry" field. If no correction is needed, click "Clear".

(3) Click "Next" to move to the confirmation screen.

Register Address Update, etc./Confirmation Help

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If there are no mistakes in the information below, please click "Confirm".

Item	Change	Entry
Student Contact Information	Postal Code	1530001
	Prefecture	Tokyo
	address	東京都文京区本郷7-3-1
	Phone Number	0358412111
	Mobile Phone Number	<input type="radio"/> 09099999999
	E-MAIL 1	<input type="radio"/> aaaaaa@gmail.com
E-MAIL 2	<input type="radio"/> aaaaaa@ezweb.ne.jp	
Guardian Contact Information	Name	TODAI Jiro
	Name (Katakana)	トウダイ ジロウ
	Relationship	父
	Occupation	大学教授
	Postal Code	1530001
	Prefecture	Tokyo
	address	東京都文京区本郷7-3-1
Phone Number	0358412111	

Confirm Correct