

Registering your Preference for Senior Division Admissions

You must register your preference for the Senior Division admissions through UTAS during the following registration period even though the course of matriculation has already been set at the time of enrollment.

Registration period:

June 20 (Thu) 10:00 a.m. ~ June 25 (Tue) 4:50 p.m. (JST)

1. Registration/Correction to Preferences for Senior Division Courses

Log into UTAS > Click "[Admission to Senior Division]" on the menu to select > Click "[Registration / Correction to Preferences for Senior Division Courses]"

(1) Select "[Yes] (preference)" or "[No] (non-preference)".

* "[Yes] (preference)" is the default option.

The screenshot shows the UTAS web interface for "Registration / Correction to Preferences for Senior Division Courses". The top navigation bar includes links for HOME, Student Info, Curriculum, Course, Grade, Schedule, Syllabus, Enquete, Bulletin Board, Thesis management, Web application, Other, LMS, and Admission to Senior Division. Below the navigation bar, there are several tabs: "Registration / Correction to Preferences for Senior Division Courses" (active), "Check Your Preference / Admission Status", "Confirm Change in First Choice", "Check Eligibility for Admission to Senior Division", "Check Your Percentage Point Averages", and "Register Applications for Provisional Grading".

On the left side, there are three panels: "What's New" (no new information), "My Schedule" (calendar for Jun 2017, showing no schedule for 2017/06/13), and "Usual Menu" (links for View University Registry Information, Enter/update address, etc., View Individual's Grades, View Class Cancellations / Supplementary Classes / Classroom Changes, Search Syllabus by Keyword, Search for Specific Items, Search Syllabus by Department, and Bulletin board).

The main content area displays the student's information: Student ID No., Name, Stream, and Humanities and Social Sciences III (PEAK). Below this, a message states: "You need to go through the following 3 steps to complete the Senior Division Registration. (The current step you are at is highlighted in yellow.)" A flowchart shows three steps: 1: Senior Division Registration - Revision (highlighted in yellow), 2: Confirmation - Determination of the registered content, and 3: Completion of registration.

Below the flowchart, there is a section titled "Selection between Senior Division preference and do not enroll in the first stage" with radio buttons for "Yes" (selected) and "No (both stages)".

A note explains: "In some faculties and departments it is possible to select up to three departments/courses in order of preference (a, b, c). However, it is not necessary to enter three preferences; a single or double entry is also acceptable. In registering your preferences, bear in mind that once you have been accepted for admission to one of the departments/courses a, b or c in the First Stage, you will NOT be allowed to make further applications in the Second Stage."

At the bottom, there is a table for "First stage" with columns for Faculty and Not Registered. The table shows a row for Faculty (a) with the status "Not Registered". Below the table are "Confirm" and "Clear" buttons.

(2) Select the Faculty

→Select **“Faculty of Arts and Sciences”**

Registration / Correction to Preferences for Senior Division Courses <Select Preferred Faculty>

Select the Preferred Faculty.

Faculty

Faculty of Law

Faculty of Law

Faculty of Economics

Faculty of Letters

Faculty of Education

Faculty of Arts and Sciences

Faculty of Engineering

Faculty of Science

Faculty of Agriculture

Faculty of Pharmaceutical Sciences

Faculty of Medicine

Search Back

After selecting your preferred faculty, please click “[Search]”.

The faculty you selected will appear on “[Registration/Correction to Preferences for Senior Division Courses] <Select Preferred Departments/Courses>” screen.

Registration / Correction to Preferences for Senior Division Courses <Select Preferred Departments / Courses>

Select the Preferred Departments / Courses

Faculty Faculty of Arts and Sciences

Preferred Departments / Courses

Confirm Back

(3) Select Preferred Departments/Courses

→Select as follows

HS III (PEAK): “International Program on Japan in East Asia”

NS II (PEAK): “International Program on Environmental Sciences”

The screenshot shows a web application interface for selecting preferred departments/courses. At the top, there is a blue header bar with a pencil icon and the text "Registration / Correction to Preferences for Senior Division Courses <Select Preferred Departments / Courses>". Below the header, the main content area has a light blue background. A section titled "Select the Preferred Departments / Courses" contains a "Faculty" dropdown menu currently set to "Faculty of Arts and Sciences". Below this is a "Preferred Departments / Courses" dropdown menu. A "Conf" button is visible to the left of the dropdown. The dropdown menu is open, showing a list of options: "Interdisciplinary Cultural Studies", "Area Studies", "Social and International Relations", "Mathematical Sciences", "Matter and Materials Science", "Integrated Life Sciences", "Cognitive and Behavioral Sciences", "Department of Interdisciplinary Sciences A", "Department of Interdisciplinary Sciences B", "International Program on Japan in East Asia" (highlighted in dark blue), and "International Program on Environmental Sciences".

(4) After selecting your preferred Departments/Courses, click "[Confirm]."

Registration / Correction to Preferences for Senior Division Courses <Select Preferred Departments / Courses>

Select the Preferred Departments / Courses

Faculty Faculty of Arts and Sciences

Preferred Departments / Courses

International Program on Japan in East Asia

Confirm Back

The department/course you select will appear on "Registration/Correction to Preferences for Senior Division Courses" screen.

Registration / Correction to Preferences for Senior Division Courses

Student ID No.	Name	Stream
		Humanities and Social Sciences III (PEAK)

You need to go through the following 3 steps to complete the Senior Division Registration. (The current step you are at is highlighted in yellow.)

1: Senior Division Registration - Revision → 2: Confirmation - Determination of the registered content → 3: Completion of registration

Selection between Senior Division preference and do not enroll in the first stage

Yes No (both stages)

※ In some faculties and departments it is possible to select up to three departments/courses in order of preference (a, b, c). However, it is not necessary to enter three preferences; a single or double entry is also acceptable. In registering your preferences, bear in mind that once you have been accepted for admission to one of the departments/courses a, b or c in the First Stage, you will NOT be allowed to make further applications in the Second Stage.

First stage		
Faculty	Faculty of Arts and Sciences	Cancel
(a)	International Program on Japan in East Asia	Cancel

Confirm Clear

2. Confirmation of Registration/Correction to Preferences for Senior Division Courses

If the registration details are correct, please click "[Confirm]."

If there is incomplete information, please click "[Back]" and "[Cancel]" next to preferred faculty to delete all faculty and departments/courses or click "[Cancel]" beside options (a) to delete individual departments/courses. To make changes, you will need to re-register and confirm again after the cancellation of your original selections.

Registration / Correction to Preferences for Senior Division Courses

Student ID No.	Name	Stream	Humanities and Social Sciences III (PEAK)
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You need to go through the following 3 steps to complete the Senior Division Registration. (The current step you are at is highlighted in yellow .)

1: Senior Division Registration - Revision → 2: Confirmation - Determination of the registered content → 3: Completion of registration

If there are no mistakes in the information below, please click "Confirm"

First Stage	
Preferences	Yes
Faculty	Faculty of Arts and Sciences
(a)	International Program on Japan in East Asia

Confirm Back

Completion of registration screen will be displayed.

Registration / Correction to Preferences for Senior Division Courses

You need to go through the following 3 steps to complete the Senior Division Registration. (The current step you are at is highlighted in yellow .)

1: Senior Division Registration - Revision → 2: Confirmation - Determination of the registered content → 3: Completion of registration

Senior Division preference Registration has been completed.

Output the Senior Division preferences

※ If you have revised the Senior Division preference, please output and save the latest Senior Division preference after revised.

Back

Your Senior Division Preference Registration has been successfully completed!



3. Check Your Preference/ Admission Status

Click "[Admission to Senior Division]" > "[Check Your Preference / Admission Status]" on the menu to select.

🔍 Check Your Preference / Admission Status

Student ID No.			
Name			
Name (Romaji)			
Class	HS3 Class 21 (PEAK)	Enrolment Status	Enrolled student

The department/course you have been admitted to is displayed in green.

Stage	Department / Course		
First Stage Preferences	Yes		
First Stage	(a)	International Program on Japan in East Asia	
Second Stage Preferences	Not for Stage 2		
Second stage		Faculty	Department / Course
	1		
	2		
	3		
	4		
	5		
Third Stage Preferences			
Third Stage / First Preference	(a)		
	(b)		
	(c)		
Third Stage / Second Preference	(a)		
	(b)		
	(c)		
Third Stage / Third Preference	(a)		
	(b)		
	(c)		

Admission Status	Not Selected	Affiliation	
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Please be aware of the following points when using the information so that appropriate management information held by the University may be protected.