

2011/12 年カリフォルニア大学バークレー校
 Institute of International Studies International Study Program (IIS-ISP)
 の募集について

2011/12 年カリフォルニア大学バークレー校の Institute of International Studies International Study Program (IIS-ISP) で実施するプログラムです。本応募により参加が決定した者は、バークレー校の留学生寮に滞在することができます。

本募集を通じて当該プログラムへの参加を希望する者は、本募集要項及び IIS-ISP の募集要項をよく読んで、申請に必要な書類を揃え、所属する部局を通して申請してください。

記

1. プログラムについて

- (1) プログラム内容 : Institute of International Studies の本科の授業を受講する。1 セメスターにつき、少なくとも 12 単位を満たす授業の履修が必要となる。
- (2) 語学レベル (学部のプログラムの目安) : TOEFL PBT 550/ CBT 220/ iBT 83
- (3) プログラム期間 :
 - ① one academic year (2011 年 8 月～2012 年 5 月)
 - ② fall semester (2011 年 8 月～12 月)
 - ③ spring semester (2012 年 1 月～5 月)
- (4) 採用人数 : 5 名以内

2. 学内応募資格

申請時及び参加期間を通じ、本学学部又は研究科等の正規課程に在学する者。(休学者を除く)

3. 費用 (参考)

参考として、プログラム参加費用を下記に示すが、2011 年 4 月現在の参考情報であり、金額が変更になる可能性があるので注意すること。また、その他滞在に必要な諸費用は下記に含んでいない。

Estimated Program Fees per student per semester for 2011/2012 include:

| | 授業料 |
|---|-------------------|
| Concurrent Enrollment International Student Fee (includes health insurance) * | USD 685 |
| Program Fee | USD 5,000 |
| Course fees (\$585/unit, 15 units per semester, incl. \$125 enrollment fee) | USD 8,900 |
| Housing (Accommodations and membership fee at International House) | USD 6,027** |
| <i>Refundable Deposit Directly to International House</i> | USD 500 |
| Total | USD 21,112 |

* Students staying the full academic year pay \$1220

** International House fees are not yet final. This number is an estimate based on 2010-/11 fees with a 5% increase. The estimated housing fee for Spring 2011 is \$6,369.

4. カリフォルニア大学バークレー校への申請方法

本学内において取りまとめた上カリフォルニア大学バークレー校へ申請する。

5. 宿泊先について

本募集により参加が決定した学生は、バークレー校の留学生寮に滞在することができる。

6. 提出書類

(1) 参加申込書 (指定様式)

(2) Application form (カリフォルニア大学バークレー校指定様式) 【Application】

(3) パスポート (写) ※写真、期限記載のページ

(4) Financial statement and certification (カリフォルニア大学バークレー校指定様式)

【Appendix 2】

(5) 英語能力を証明できるもの

※提出書類は、正本1部と写し2部を用意し、
教務課後期課程窓口提出すること。

(6) Payment of International Student fees

(2) ~ (6) は、カリフォルニア大学バークレー校の募集要項、Application form の指示をよく読んで上で用意してください。なお、「Appendix 1」については、提出の必要はありません。

7. 提出期限

1年及び秋学期募集：4月28日(木)

春学期募集：9月30日(金)

8. その他

- ・ 本募集により参加が決定した学生は、カリフォルニア大学バークレー校への手続き、ビザ申請、航空券手配等の必要手続きは各自の責任で行うこと。
- ・ 申請の際には、平成 23、24 年度の授業・試験日程を各自事前に確認の上、履修において不利益とならないよう注意すること。また、担当・指導教員等がいる場合には、本プログラムに申請（参加学生になった際には参加）することを報告し、了承を得た上で応募すること。

6. 問合せ先

所属学部・研究科等担当窓口あるいは国際部国際交流課 (intex-ut@ml.adm.u-tokyo.ac.jp)

INSTITUTE OF INTERNATIONAL STUDIES INTERNATIONAL STUDY PROGRAM (IIS-ISP)

The Institute of International Studies International Study Program provides opportunities for students from selected universities overseas to study at UC Berkeley. Students enroll in the program for either the fall or spring semester or the academic year (late August – May). IIS-ISP oversees students' concurrent enrollment at the university, arranges housing (at International House located adjacent to the UC Berkeley campus), provides advising and other support services, and issues a certificate of completion at the end of the students' stay.

In 2011/12 we could accommodate up to 5 students from your university. The fall semester begins on August 18, 2011 and ends December 16, 2011; the spring term begins January 10, 2012 and ends May 11, 2012. We expect to be able to accommodate additional students from your university in subsequent years.

Admission to the Program

Admission to IIS-ISP is handled by a faculty committee at the International of International Studies and the campus' concurrent enrollment program, following recommendation from the students' home university. Only students in excellent academic standing at their home institutions are selected for participation in the program.

The English language proficiency requirements are as follows:

TOEFL*: 220 computer- based, 550 paper-based, or 83 Internet-based (iBT)

TOEIC: 760

IELTS: 6.5

Cambridge Proficiency Exam: Pass

Cambridge Certificate of Advanced English: Pass

Exceptions may be made on an individual basis for applicants who have completed a degree at a university in an English-speaking country and for applicants who are citizens of English-speaking nations.

Curriculum

The minimum number of units students must enroll in is 12 per semester, the maximum number is 15. The program for the academic year consists of two parts: required courses and electives. For 2011/2012 the required courses are PS 5, "Introduction to International Relations" (Fall term), and PS 2, "Introduction to Comparative Politics" (Spring term).

IIS-ISP will also provide students with an overview of additional recommended elective courses. Students may also consider enrolling in courses outside of the recommended courses. Students may choose to participate in up to one "Decal" or student led course per semester. Please note that space in some courses may be restricted and that we are unable to guarantee admission.

Students will receive transcripts after the completion of coursework at the end of each term.

Estimated Program Fees per student per semester for 2011/2012 include:

| | |
|----------|--|
| \$ 685 | Concurrent Enrollment International Student Fee (includes health insurance)* |
| \$ 5,000 | Program Fee |
| \$ 8,900 | Course fees (\$585/unit, 15 units per semester, incl. \$125 enrollment fee) |
| \$5856 | Housing (Accommodations and membership fee at International House)** |
| \$ 500 | <i>Refundable Deposit Directly to International House</i> |
| \$20,941 | TOTAL |

* Students staying the full academic year pay \$1220 in one payment with application.

** The housing fee for Spring 2011 is \$6,192

Due dates:

2011/12 academic year and fall semester applicants: \$685 Fall/\$1220 Full Year due with completed application materials by May 15, 2011; \$19,756 due by July 15th, 2011, \$500 due upon arrival.

Spring 2011 applicants: \$685 (Spring only) due with completed application materials by November 1, 2011; \$20,092 due by December 1, 2011, \$ 500 due upon arrival.

For more information:

Dr. Amy Gurowitz
Director of Educational Studies
Institute of International Studies
215 Moses Hall #2308
Berkeley, CA 94720-2308
gurowitz@berkeley.edu

Application for International Students

CONCURRENT ENROLLMENT PROGRAM 2011/12

The Concurrent Enrollment program allows University of California Berkeley faculty to invite international students to study at Berkeley for one or two semesters without applying for admission to a UC Berkeley degree program. The Concurrent Enrollment program is administered by UC Berkeley Extension. The office of International Student Services at UC Berkeley Extension issues the student a Form of Eligibility once he or she completes the attached application. This document, along with pertinent visa information, will be mailed to the student via courier. The student will be required to pay a SEVIS fee before scheduling a visa appointment with the nearest U.S. consulate or embassy in the student's home country to apply for an F-1 student visa for entry into the U.S.

Your acceptance packet will also contain the information about how to apply for your classes. You will need to complete the web application for concurrent enrollment, adding your request for each class for which you are applying. Upon arrival, you should pay your application and course fees so that your application can begin the review process. For any additional information, please call the office of International Student Services directly at (510) 642-2564, fax (510) 643-0216, or e-mail intl_students@unex.berkeley.edu.

F-1 REQUIREMENTS

In accordance with federal regulations governing F-1 students in the U.S., international concurrent enrollment students must follow a **full-time and directed** course of study. F-1 students must register and enroll in a full course of study at the beginning of each semester. The International Student Services office is required to report electronically to the Department of Homeland Security if an F-1 student fails to enroll 30 days after the program start date. **Full-time** varies with respect to the level of education. However, most departments require a minimum of 12 units at both Graduate and Undergraduate levels. **Directed** means that for the most part the student must be studying within a single department. A minority of the student's coursework (one or possibly two courses in some cases) may occur in a separate though closely related department with the special permission of the host faculty at UC Berkeley.

HOST DEPARTMENT AND PROCEDURES

The Concurrent Enrollment program is specially designed to promote reciprocity between UC Berkeley and universities abroad. Prospective students should consult with his own university's study abroad program first. If you choose to be a study abroad exchange student, please do not use this application. To apply to the Concurrent Program, you must be invited by a UC Berkeley department. Along with an invitation letter and a completed application form, the student must submit 4 items to the office of International Student Services: **1)** payment for the sum indicated in section 7 of the International Concurrent Enrollment application form (p. 3); **2)** certification of sufficient funds available to the applicant or to the applicant's sponsor for payment of the estimated budget in **Appendix 2**; **3)** a copy of the applicant's official TOEFL score report mentioned in section 6 of the International Concurrent Enrollment application form; and **4)** a copy of the student's passport. Mail the application to: **University of California, Berkeley Extension, International Student Services, 1995 University Avenue, Suite 110, Berkeley, CA 94704-7000.**

UC BERKELEY EXTENSION POLICY

Health insurance coverage is required of all F-1 students who receive their nonimmigrant visa document from UC Berkeley Extension. In addition to the fees discussed in Appendix 3 and to the fees indicated in section 7 of the application, a Concurrent Enrollment Application fee will be charged at the time of enrollment.

Please read [HTTP://EXTENSION.BERKELEY.EDU/INFO/CONCURRENT.HTML#FAQ](http://extension.berkeley.edu/info/concurrent.html#faq) for additional information.

If a student originally invited for one semester is invited to stay for a second semester, he or she must apply to the International Student Services office for a "program extension" 30 days before the last day on the I-20.

Finally, there will be an **Orientation Session** for all international concurrent enrollment students held shortly before the beginning of each semester. Important F-1 regulations, enrollment procedure and health insurance coverage will be discussed at the orientation, and students' photos for the school photo I.D. will be taken.

Attending this **Orientation Session** is mandatory.

APPLICATION

CONCURRENT ENROLLMENT PROGRAM 2011/12

5. F-1 TRANSFER STUDENT-

You are currently holding an F-1 status or will be holding an F-1 status when you begin the Concurrent Enrollment Program. Please attach copies of all I-20s, passport, visa and I-94 to this application.

From what U.S. educational institution or program will you be transferring to the UC Berkeley Extension?

NAME OF THE INSTITUTION _____

NAME OF THE DSO (DESIGNATED SCHOOL OFFICIAL) _____

PHONE: _____

FAX #: _____

E-MAIL: _____

LAST DATE OF ATTENDANCE: _____

6. PROOF OF ENGLISH FLUENCY

For issuing of the form I-20, sufficient English fluency must be both displayed AND documented. Please indicate below the type of documentation you will be submitting with your application.

- I HAVE DIRECTED THE EDUCATIONAL TESTING SERVICE (ETS) TO SEND MY TOEFL SCORE REPORT DIRECTLY TO UC BERKELEY EXTENSION. *Please remember to indicate our ETS institution code: 9216.*
- I AM ENCLOSING MY TOEFL SCORE REPORT OF AT LEAST 220 (83 IBT, 550 PAPER-BASED) **FOR UNDERGRADUATE STUDY.**
- I AM ENCLOSING MY TOEFL SCORE REPORT OF AT LEAST 230 (88 IBT, 570 PAPER-BASED) **FOR GRADUATE STUDY.**
- HOST DEPARTMENT WAIVED MY TOEFL REQUIREMENT.
- I HAVE A DEGREE FROM AN ENGLISH SPEAKING UNIVERSITY (THE MEDIUM OF INSTRUCTION WAS EXCLUSIVELY IN ENGLISH). ENCLOSED PLEASE FIND A COPY OF MY DIPLOMA AND/OR TRANSCRIPTS.

FULL NAME AND LOCATION OF THE INSTITUTION

7. International Student Fees

The International Student Fee includes the UC Berkeley Extension health insurance plan and \$150 International Application Fee. (NOTE: If you cancel your program, \$150 is non-refundable). Please indicate the amount that corresponds to your intended course of study. The fees are subject to change.

- International Application Fee..... \$150
 - Health Insurance Fee (1 semester)..... \$535
 - Health Insurance Fee (2 semesters).....\$1070
- (You must show a proof of health insurance if you do not pay the health insurance fee)

Please enclose a money order or bank draft (check) payable to UC Regents. Fees may also be charged to one of the following credit cards:

- VISA MASTER CARD AMERICAN EXPRESS

_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|

_____|_____|_____|_____|

EXPIRATION DATE

AUTHORIZATION SIGNATURE

8. CHECKLIST FOR INTERNATIONAL CONCURRENT APPLICATION, UC BERKELEY EXTENSION:

- completed application form
- letter of invitation (appendix 1)
- passport page with photo and expiration date
- financial statement and certification (appendix 2)
- documentation of satisfactory English fluency
- payment of International Student fees

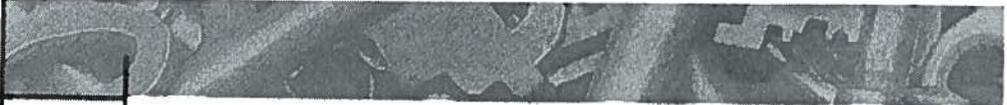
9. APPLICANT SIGNATURE (Please read and sign the following)

I hereby certify under the penalty of perjury that the above and enclosed information is to the best of my knowledge true and correct.

SIGNATURE

DATE

APPENDIX 1
**APPLICATION FOR
INTERNATIONAL
STUDENTS**



**CONCURRENT ENROLLMENT PROGRAM
2011/12**

TO THE PROFESSOR OR DEPARTMENT CHAIR: Please write your invitation on a departmental letterhead with a proper signature at the bottom. If the department wishes to waive TOEFL, it must be stated in the letter.

Mail the letter to: **University of California, Berkeley Extension,
International Student Services office
1995 University Avenue, Suite 110
Berkeley, CA 94704-7000**

Date _____

To the International Student Services:

This letter of invitation acknowledges that Name of the student is eligible to enroll in the graduate OR undergraduate (must specify) courses in the Name of the campus department through the Concurrent Enrollment Program of UC Berkeley Extension for the spring and/or fall semester of (must specify the term and the year). <Campus dept> agrees to allow the student to enroll in a full course load of classes in our department, or has made arrangements with <other departments for the student> to comprise a full course load.

As an international student, Name of the student must adhere to and be held responsible for any Department of Homeland Security rules and regulations pertaining to a full-time F-1 international student. It is the student's responsibility to obtain the approval of the instructors, to meet all of the deadlines and departmental requirements, to apply for courses, to monitor application status, and follow-up with application reviewers at all levels to assure enrollment. Our department's full-time load requirement is # units, and our department will work with the student to ensure that the student is able to enroll in a full-time course load.

If there are any questions regarding this invitation, please contact me at Name of the campus department, phone number and the time to be reached .

Sincerely,
Name, Title and Signature of the Professor or Department Chair

APPENDIX 2
Application for
International
Students

CONCURRENT ENROLLMENT PROGRAM
2011/12

To receive a Form of Eligibility in order to apply for an F-1 Student Visa, you must sign and complete a statement of financial responsibility and have your bank certify that the statement is true and correct: that you have sufficient funds available to you to cover the approximate cost of living and tuition for your prospective course of study. *NOTE: if family members will be accompanying the student to the U.S., please add to this total estimate \$600 per month for the student's spouse and/or \$400 per month for each of the student's children. Amounts are in US\$.*

| Length of invitation to study | Estimated living expenses* | Application, registration and course fees | Total |
|-------------------------------|----------------------------|---|----------|
| Fall or spring only | \$7,500 | \$7,120 | \$14,620 |
| Fall and spring | \$15,000 | \$14,240 | \$29,240 |

1. **Statement of financial responsibility:**

I certify that funds in excess of _____ are available to me or to my institution, and that I or my institution will hereby accept financial responsibility for this student, _____
above total
student's name
over the projected course of study at the University of California Berkeley Extension from _____ to _____
start date *end date*

NAME OF FINANCIALLY RESPONSIBLE PARTY

NAME OF FINANCIALLY RESPONSIBLE INSTITUTION*

RELATIONSHIP TO STUDENT

NAME OF OFFICER

SIGNATURE

DATE

SIGNATURE OF OFFICER

DATE

*If this statement of financial responsibility is being made by a financial entity separate from yourself (such as a company, an agency, a foundation, or a government), this statement must be accompanied by a letter from that institution to that effect. The letter should: 1) detail the nature and amount of the student's expenses for which the organization is taking responsibility; 2) be written and signed by an authorized officer of the organization, and 3) be drafted on the organization's official letterhead, if possible.

2. **Certification of sufficient funds:**

This is to certify that the above signed individual has at least the amount indicated above in holdings with our bank.

NAME OF BANK OFFICIAL

DATE

TITLE AND SIGNATURE OF BANK OFFICIAL



OFFICIAL BANK SEAL OR STAMP

APPENDIX 3

CONCURRENT ENROLLMENT PROGRAM 2011/12

FEES PER COURSE FOR CONCURRENT ENROLLMENT APPLICATION

There is a \$125 application fee. For courses with lab, an additional \$100 is charged (see "with lab fees" below). Please note that the fees may be subject to change.

| | | |
|--------------------|--------------|--------------------|
| 1 unit course..... | \$585..... | (with lab \$685) |
| 2 unit course..... | \$1,170..... | (with lab \$1,270) |
| 3 unit course..... | \$1,755..... | (with lab \$1,855) |
| 4 unit course..... | \$2,340..... | (with lab \$2,440) |

- Please note that your application is not complete until all fees are paid in full. Partial payment will not be accepted.
- A \$25 charge is assessed for returned checks.
- Make all checks payable to UC Regents.

Fall 2011 schedule

| | |
|--|----------------------|
| Semester begins | August 18, 2011 |
| Instruction begins | August 25, 2011 |
| Deadline to apply, including payment | September 23, 2011 |
| Instruction ends | December 9, 2011 |
| Final exams | December 12-16, 2011 |
| Fall semester ends | December 16, 2011 |

Spring 2012 schedule

| | |
|--|-------------------|
| Semester begins | January 10, 2012 |
| Instruction begins | January 17, 2012 |
| Deadline to apply, including payment | February 17, 2012 |
| Spring recess | March 26-30, 2012 |
| Instruction ends | May 4, 2012 |
| Final exams | May 7-11, 2012 |
| Spring semester ends | May 11, 2012 |

APPLICATION DEADLINE FOR FALL 2011 July 15, 2011

APPLICATION DEADLINE FOR SPRING 2012 November 25, 2011