



**EUROPEAN STUDIES PROGRAMME
SPRING SCHOOL 2013**

February 18th - March 15th

REGISTRATION FORM

Deadline: December 10th, 2012

By e-mail to: marie.azuelos@sciences-po.fr

The following information is only requested to facilitate the organization of the Programme. None of this information will be used for any other purpose.

Family Name: -----

Gender: Male Female

Surname: -----

Nationality: -----

Home Address: -----

Passport Number: -----
(may be requested to enter the European Institutions when visited – if it is in renewal, please indicate it)

Date of birth: -----

Place of birth:-----

Home University:

- | | |
|--|---|
| <input type="checkbox"/> DOSHISHA UNIVERSITY | <input type="checkbox"/> KEIO UNIVERSITY |
| <input type="checkbox"/> HOKKAIDO UNIVERSITY | <input type="checkbox"/> RITSUMEIKAN UNIVERSITY |
| <input type="checkbox"/> SOPHIA UNIVERSITY | <input type="checkbox"/> TOKYO UNIVERSITY OF FOREIGN STUDIES (TUFS) |
| <input type="checkbox"/> UNIVERSITY OF TOKYO | <input type="checkbox"/> KYOTO UNIVERSITY OF FOREIGN STUDIES (KUFS) |
| <input type="checkbox"/> WASEDA UNIVERSITY | <input type="checkbox"/> KYOTO UNIVERSITY |
| | <input type="checkbox"/> HITOTSUBASHI UNIVERSITY |

English language level: One of the following proficiency test & grade is required

- IELTS : 6,5 TOEFL IBT: 90

Equivalent English language test results will be accepted.

If you wish to partake in French language classes, please specify:

- LEVEL 1 (FULL BEGINNER AND BEGINNER)
- LEVEL 2 (ADVANCED AND CONFIRMED)

Dietary Restrictions /Any other information you would like to communicate:

Terms & conditions

Accommodation Request:

- I request Sciences Po to book a room on my behalf at Citadines Appart'Hotel (or equivalent type of accommodation). Accommodation is proposed at the negotiated rate of **52 € per person and per night**, for **28 consecutive nights**.
- I don't need accommodation

NB: Sciences Po will only book accommodation from the weekend (Saturday or Sunday) prior to the beginning of the programme, until the weekend (Saturday or Sunday) right after the end of the programme. Each student willing to stay some more nights, out of these nights, will have:

- to book the nights by him(her)self,
- to pay the amount directly and according to the terms and conditions of the accommodation residency.

Price:

- Tuition fees alone: 2.300 € (if you don't need accommodation)**
- Tuition fees + accommodation costs (on the basis of 28 nights): 3.756 €**

Registration:

Your application will be registered only after receiving this registration form, duly signed (please send a scanned version of the completed form with your original signature), no later than December 10th, 2012. This document will formally engage both the payment of the tuition fees and accommodation costs. Upon reception of your registration form, Sciences Po will send you an invoice per regular mail at your indicated address. Payment should be made within the deadline indicated on the invoice.

Cancellation policy

No cancellation can be accepted once the registration form is received by Sciences Po, UNLESS a serious medical reason invoked. In this case, you will be reimbursed upon presentation of a compliant medical attestation.

Under this condition, reimbursement term will be as follow:

- From 29 to 15 days before arrival : **70%**
- From 14 to 10 days before arrival : **40%**
- From 9 until 7 days before arrival : **30%**

Invoicing:

Payment of the fees should be made within 15 days from the issuing date of invoice, exclusively by bank transfer, to the following Bank account reference:

To order of :

FNSP – Fondation Nationale des Sciences Politiques

*Please provide your transfer document with the following reference:
“ESP Japan ER3S04 ” + “ your name and surname”*

<p>FNSP Crédit Industriel et Commercial Paris Bac 2 Boulevard Raspail 75007 PARIS FRANCE</p> <p>Code Banque : 30066 Code Guichet : 10041 N° Compte : 00010558602 / CIC PARIS BAC Clé RIB : 23 Code IBAN : FR76 3006 6100 4100 0105 5860 223 Code BIC : CMCIFRPP</p>
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Place & Date :

Name :
Surname :

Signature :