

The University of Tokyo Special Scholarship for International Students
(The University of Tokyo Fellowship)
Applicant Guidelines for 2015(April Period) Research Grant-in-aid Recipients

1 Purpose of the Funding

Research grant-in-aid (from herein “grant-in-aid”) will be awarded to outstanding, self-financed overseas students so they may be able to focus on their academic research, with the aim of promoting the enrolment of overseas students.

2 Definition of Self-financed Overseas Students

“Self-financed Overseas Student” is defined in this guideline as an overseas student (person with Status of Residence as ‘Student’ as specified in the Immigration Control and Refugees Recognition Act [Government Ordinance No. 319, October 4, 1951] Appended Table 1-4) but excluding students receiving Foreign Students Scholarships as specified in Implementation Guidelines for International Scholarship Scheme (March 31, 1954) and students dispatched by foreign governments.

3 Eligibility

All self-financed overseas student with outstanding performance to be admitted to the graduate school are eligible (however, not eligible if claiming tuition fee exemption). As a rule anyone receiving or expecting to receive any other scholarship awards are excluded.

- (1) As a rule applicants of scholarships from private foundations (including provisional applicants) are not eligible.
- (2) Applicants for the JASSO’s Honors Scholarship for Privately Financed International Students will not be excluded. However, if accepted for this grant-in-aid, it is expected that the Honors Scholarship from JASSO will be declined.
- (3) Applicants for exemption from the tuition fees for the 1st semester of 2015 will not be excluded. However, if accepted for this grant-in-aid, it is expected that the application for exemption will be withdrawn.
- (4) Applicants for the University of Tokyo Foundation for Supporting International Students (including provisional applicants) will not be excluded. However, if accepted for this grant-in-aid, it is expected that the scholarship from the University of Tokyo Foundation will be declined.

4 Applications for Grant-in-Aid

Applicants will submit the documents at the specified period to the Dean of their proposed Graduate School.

5 Number of Recipients

6

6 Grant-in-Aid

150,000 yen per month

7 Period of Payment

The Standard Program Duration stated in Article 2 of the University of Tokyo Rules on Graduate School will apply. (Including period as a Research Student (Maximum 1 year)).

8 Selection of Recipient

The Dean will select and notify the recipient having judged all applicants against the eligibility criteria stated in Article 3 and based on the aim of Article 1 while keeping within the quota specified for each department

Graduate School of Arts and Sciences is planning to have interviews with applicants who passed the screening of the application documents. The Time and date of the interview will be announced in the beginning of April.

The Dean will notify the Subcommittee for Overseas Students and Dormitories under the International Affairs Committee (from herein the Committee) of the results.

9 Date of Submission of the Documents

- (1) Application Form for 2015 Research Grant-in-Aid Recipients
- (2) Recommendation Form for 2015 Research Grant-in-Aid Recipients
- (3) Transcript

Submission Deadline:

No later than 16:30 on Wednesday, March 18, 2015

*Submission via e-mail would be accepted.

(Please Paste your Photograph data on the application form.)

10 Payment of Grants-in-Aid

Having confirmed enrolment of the student the grant-in-aid will be paid directly into the bank account of the recipient every quarter.

11 Cessation and Resumption of Grant-in-Aid

(1) If the recipient takes leave-of-absence or is confirmed to be absent for a long period (including cases where they leave Japan for periods longer than 1 month) the Dean will promptly report to the Committee in writing. Payment will cease from the time the Committee accepts this report.

(2) Person whose payment of the grant-in-aid has been stopped due to the preceding item will be able to have the payment resumed once they inform the Committee via the Dean in writing that the reason for the cessation has finished.

12 Termination of Grant-in-Aid

Payment of the grant-in-aid will be terminated if any one of the following points apply to the recipient and the Dean promptly informs in writing which the Committee accepts.

- (1) on withdrawal from the University or transfers to another university
- (2) on being suspended from the university
- (3) on demonstrating poor academic performance
- (4) on failing to report the outcome of the research each year
- (5) when the grant-in-aid is no longer required by the recipient
- (6) when it is demonstrated for any reason that the recipient is unsuitable as a recipient.

13 Repayment of Grant-in-Aid

The recipient can be required to repay the amount in part or full of any grant-in-aid payment already made when the recipient withdraws, takes leave-of-absence or has been deemed unsuitable as a recipient.

14 Refusal of the Grant-in-Aid

The recipient can decline to receive the grant-in-aid via the Dean.

15 Notification of Changes

The Dean must promptly notify the Committee of any changes to important information such as the recipient's address, name, contact details etc.

16 Submission of Reports

The recipient must submit a research progress report which has been approved by the Dean to the Committee at the end of each year.

17 Contact Office

International Student Section,
Graduate School of Arts and Sciences,
The University of Tokyo
3-8-1 Komaba, Meguro-ku, Tokyo, 153-8902 JAPAN
E-mail: ryugakusei-g@adm.c.u-tokyo.ac.jp
URL: <http://www.c.u-tokyo.ac.jp/graduate/index.html>

*You can download the application documents from the above web site.